



Masaganang Agrikultura,
Mawlaad na Ekonomiya

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OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 333
Series of 2025

SUBJECT : AUTHORITY TO ATTEND THE TRAINING TITLED "CAPACITY BUILDING ON TRAINING PERSONNEL: LEARNING NEEDS ANALYSIS"


In the interest of service, Ms. EVANGELINA R. SAMSONA, Internal Auditing Assistant, Management Audit Division, Internal Audit Service (MAD, IAS) is hereby authorized to attend on official time the training titled "CAPACITY BUILDING ON TRAINING PERSONNEL: LEARNING NEEDS ANALYSIS" to be conducted by the CSC National Capital Region on March 27-28, 2025 via online platform.

She is authorized to collect the registration fee of **Three Thousand Two Hundred Pesos (PHP 3,200.00)**, chargeable against DA-OSEC funds, subject to the availability of funds and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 24th day of FEBRUARY 2025.


FRANCISCO P. TIU LAUREL JR.
Secretary



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