



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER
 No. 325
 Series of 2025

SUBJECT : AUTHORITY TO ATTEND THE TRAINING TITLED "CASH MANAGEMENT AND ITS INTERNAL CONTROL SYSTEM"


In the interest of service, Ms. JOSEPHINE M. MONTALBO, Internal Auditor IV, Management Audit Division, Internal Audit Service (MAD, IAS) is hereby authorized to attend on official time the training titled "CASH MANAGEMENT AND ITS INTERNAL CONTROL SYSTEM" to be conducted by the Association of Government Internal Auditors (AGIA), Inc. on March 5-7, 2025 via online platform.

She is authorized to collect the registration fee of **Three Thousand Seven Hundred Fifty Pesos (PHP 3,750.00)**, chargeable against DA-OSEC funds, subject to the availability of funds and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 24th day of FEBRUARY 2025.


FRANCISCO P. TIU LAUREL JR.
 Secretary



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