



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER
 No. 323
 Series of 2025

SUBJECT : AUTHORITY TO ATTEND THE TRAINING TITLED "RECENT TRENDS & BEST PRACTICES IN ACCOUNTABILITY AND PROCUREMENT"

To enhance the capability of the following personnel of the Internal Audit Service (IAS), they are authorized to attend on official time the training titled "RECENT TRENDS & BEST PRACTICES IN ACCOUNTABILITY AND PROCUREMENT" to be conducted by the JPLCV Center for Academic Values (JCAV) Foundation, Inc. on April 8-10, 2025 (exclusive of travel time) at S Hotel, El Nido, Palawan:

NAME	POSITION
Ms. OLIVIA M. GANOTICE	Internal Auditor I
Ms. ARDYN MAE E. CAILING	Internal Auditing Assistant

They are authorized to collect a registration fee of **Eight Thousand Four Hundred Pesos (PHP 8,400.00)** each, travelling expenses, per diems, and incidental expenses chargeable against DA-OSEC funds, subject to the availability of funds and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 24th day of February 2025.


FRANCISCO P. TIU LAUREL JR.
 Secretary



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