



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 303

Series of 2025

SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE IN THE FY2025 MIDYEAR PERFORMANCE ASSESSMENT WORKSHOP OF THE NATIONAL ORGANIC AGRICULTURE PROGRAM (NOAP)

In the interest of service, the National Organic Agriculture Program (NOAP) is hereby authorized to conduct the **NOAP FY2025 Midyear Performance Assessment** in the **Northern Mindanao Region** on **June 16-20, 2025**.

The following officials and personnel are hereby authorized to attend and participate in the activity:


AGENCY/OFFICE	No. of Personnel
Office of the Secretary	2
National Organic Agriculture Board (NOAB)/Office of the Undersecretary for High Value Crops	5
All Regional Field Offices (9 pax for RFO X as host region; 2 pax for the rest of the RFOs)	39
All Implementing Agencies (1 pax each) <ul style="list-style-type: none">• Agricultural Training Institute (ATI)• Bureau of Agricultural Research (BAR)• Bureau of Animal Industry (BAI)• Bureau of Plant Industry (BPI)• Bureau of Soils and Water Management (BSWM)	5
Bureau of Agriculture and Fisheries Standards (BAFS)	2
Agribusiness Marketing Assistance (AMAS)	1
Bureau of Agricultural and Fisheries Engineering (BAFE)	1
Planning and Monitoring Service - Monitoring and Evaluation Divisions (PMS-MED)	1
Financial and Monitoring Service - Budget Division (FMS -BD)	1
National Organic Agriculture Program - National Program Coordinating Office (NOAP-NPCO)	16
Field Program Coordination and Monitoring Division (FPCMD)	1
Resource Speaker	1
TOTAL	75

Expenses to be incurred in the conduct of said activity such as payment for the venue, training facilities, food, accommodation, vehicle rental, supplies and materials, and other incidental expenses shall be chargeable against the fund of the host region. Travelling expenses and per diem of participants are chargeable against the funds of their respective offices, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda and other issuances inconsistent herewith are deemed revoked.

Done this 25th day of February 2025.

For and by the Authority of the Secretary.


Atty. ALLEN KRISTOPHER A. ANARNA, CPA
OIC, Undersecretary for Administration
(Per Special Order No. 177, series of 2025)



DA-CO-ASECO-SO20250219-00007

DA-REGIONS DIVISION
MANILA OFFICE