



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. 1
 Aguila Road, Sevilla, City of San Fernando, La Union
 Telephone No. (072) 242 1045/1046



SPECIAL ORDER
 No. 284
 Series of 2025

SUBJECT : APPROVAL OF REQUEST FOR AUTHORITY TO CONDUCT THE FY 2025 ACTIVITIES OF THE DEPARTMENT OF AGRICULTURE- REGIONAL FIELD OFFICE REGISTRY SYSTEM FOR BASIC SECTORS IN AGRICULTURE (DA-RFO 1- RSBSA)

In the interest of service and in accordance with existing government rules and regulations, particularly the DA Memorandum dated 28 July 2023 which prioritizes the use of government facilities for official activities, approval is hereby **GRANTED** to the conduct various activities relative and essential to the continuous RSBSA implementation for FY 2025.

Activity	Objectives	Tentative Date/s	Venue
Training on RSBSA Online Platform for Local Government Units (LGUs)	a. Present system feature; b. Present registration flow; c. Present guidelines of Slip A and B forms; and d. Address issues and concerns	27-28 March 2025	Province of La Union
FY 2025 RSBSA 1 st Semester Strategic Planning Workshop with Municipal/City Agriculturist	a. To provide status and updates of 1 st Semester accomplishment of RSBSA implementation; b. To prepare catch-up plans for those lagging behind the target; c. To present status of general plans, activities, and priorities for FY 2025; d. To discuss caravan (on-line registration) to be conducted in 2 nd Semester of FY 2025; e. To present status of Online Platform for LGUs; f. Present system updates on RSBSAPP-Profiling of Farmers and Georeferencing Platform;	19-20 June 2025	Province of La Union
Year-End Assessment and Planning Workshop	a. To assess and evaluate the FY 2024 program implementation of the RSBSA-RPMO 1; b. To present the general plans and targets for FY 2025; and c. To Present online platform for LGUs RSBSAPP-LGU	27-28 November 2025	Province of Ilocos Sur

Participants of these activities, consisting of key RSBSA personnel, IT support staff, stakeholders, Local Government Units involved in the ongoing development and refinement of the RSBSAPP- Profiling Platform and Georeferencing Platform, the selected venue outside of government facilities will accommodate all participants, providing adequate space, resources, and a conducive learning environment to support effective engagement, and knowledge transfer.





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Participants from the following office are hereby authorized to attend:


Particular	No. of Pax
Training on RSBSA Online Platform for Local Government Units (LGUS)	25
RSBSA National Program Management Office	5
Pilot Municipalities	16
RSBSA RPMO	2
Provincial Administrator	2
FY 2025 RSBSA 1st Semester Strategic Planning Workshop with Municipal/City Agriculturist	190
Office of the OIC- Regional Executive Director	2
Office of the Regional Technical Director for Operations	2
RSBSA-RPMO	6
Planning, Monitoring and Evaluation Division	2
Regional Validators	12
Provincial Administrator	4
City/Municipal Agriculturist	125
Field Assistant	25
Banner Program	4
APCO	4
Support Staff/Pilot	4
Year-End Assessment and Planning Workshop	81
Office of the OIC- Regional Executive Director	2
Office of the Regional Technical Director for Operations	2
Planning, Monitoring and Evaluation Division	2
RSBSA-RPMO	6
Regional Validators	12
Provincial Administrator	4
Field Assistant	25
Rice Banner Program	2
Pilot Municipality RSBSAPP-LGU (CMAO, Validator, Encoder)	24
Support Staff/Pilot	2

All expenses relative to the conduct of the activity are hereby authorized, including food and accommodations of all participants, chargeable to existing and available funds of the updating RSBSA, subject to the usual government accounting and auditing rules and regulations.

This Special Order shall take effect immediately and shall remain in force until the completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 21st day of February 2025.

For and By the Authority of the Secretary


ATTY. ALLEN KRISTOPHER A. ANARNA CPA
Officer-In-Charge Office of the Undersecretary for Administration
(per Special Order No. 177, Series of 2025)

