



DA-CO-AS-SO20250217-00068

SPECIAL ORDER

No. 269
 Series of 2025

SUBJECT: ATTENDANCE TO THE TECHNICAL GUIDANCE SESSIONS (TGS) ON THE IMPLEMENTATION OF THE COMMODITY PROGRAMS EXTENSION COMPONENTS

In the interest of service, the Agricultural Training Institute (ATI), as the Focal Agency for Extension Functions by virtue of the Department of Agriculture (DA) Special Order No. 1087, series of 2024, will be conducting **Technical Guidance Sessions on the Implementation of the Commodity Programs Extension Components on February 24- 28, 2025 and March 3-7, 2025 (inclusive of travel time)** in the **Quezon City**.

This activity will be participated by Banner Program Coordinators from the Department of Agriculture – Regional Field Offices, ATI-Regional Training Centers (ATI-RTCs), Bureaus and Attached Agencies. As such, the following offices are hereby authorized to attend the above-mentioned activity on the specified dates:

- A. TGS on Rice Program Extension Components**
- February 24-26, 2025 (inclusive of travel time)**
- February 24, 2025:** Arrival and Opening Program
- February 25, 2025:** Plenary and Workshop Session
- February 26, 2025:** Departure

OFFICE	NUMBER OF PARTICIPANTS
Department of Agriculture	5
National Rice Program	5
Bureaus and Attached Agencies	14
Bureau of Agricultural Research	2
Bureau of Plant Industry	2
Bureau of Soils and Water Management	2
Bureau of Agricultural and Fisheries Engineering	2
Bureau of Fisheries and Aquatic Resources	2
Bureau of Agriculture and Fisheries Standards	2
Philippine Rice Research Institute	2
Agricultural Training Institute	26
Central Office	10
Regional Training Centers Rice Program Coordinators	16
DA - Regional Field Offices Rice Program Coordinators	15
TOTAL	60

B. TGS on High-Value Crops Development Program (HVCDP) and National Urban Agriculture Program (NUPAP)

February 26-28, 2025 (inclusive of travel time)

February 26, 2025: Arrival and Opening Program

February 27, 2025: Plenary and Workshop Session

February 28, 2025: Departure

OFFICE	NUMBER OF PARTICIPANTS
Department of Agriculture	5
National High-Value Crops Development Program and National Urban Agriculture Program	5
Bureaus and Attached Agencies	12
Bureau of Agricultural Research	2
Bureau of Plant Industry	2
Bureau of Soils and Water Management	2
Bureau of Agricultural and Fisheries Engineering	2
Bureau of Fisheries and Aquatic Resources	2
Bureau of Agriculture and Fisheries Standards	2
Agricultural Training Institute	26
Central Office	10
Regional Training Centers High-Value Crops Development Program and National Urban Agriculture Program Coordinators	16
DA - Regional Field Offices High-Value Crops Development Program and National Urban Agriculture Program Coordinators	15
TOTAL	58

C. TGS on Corn Program

March 3-5, 2025 (inclusive of travel time)

March 3, 2025: Arrival and Opening Program

March 4, 2025: Plenary and Workshop Session

March 5, 2025 : Departure

OFFICE	NUMBER OF PARTICIPANTS
Department of Agriculture	5
National Corn Program	5
Bureaus and Attached Agencies	6
Bureau of Agricultural Research	2
Bureau of Plant Industry	2
Bureau of Soils and Water Management	2
Agricultural Training Institute	26
Central Office	10
Regional Training Centers Corn Program Coordinators	16
DA - Regional Field Offices Corn Program Coordinators	15
TOTAL	52

- D. TGS on Organic Agriculture (OA) Program**
March 5-7, 2025 (inclusive of travel time)
March 5, 2025: Arrival and Opening Program
March 6, 2025: Plenary and Workshop Session
March 7, 2025: Departure


OFFICE	NUMBER OF PARTICIPANTS
Department of Agriculture	5
National Organic Agriculture Program	5
Bureaus and Attached Agencies	12
Bureau of Agricultural Research	2
Bureau of Plant Industry	2
Bureau of Soils and Water Management	2
Bureau of Agricultural and Fisheries Engineering	2
Bureau of Fisheries and Aquatic Resources	2
Bureau of Agriculture and Fisheries Standards	2
Agricultural Training Institute	26
Central Office	10
Regional Training Centers Organic Agriculture Program Coordinators	16
DA - Regional Field Offices Organic Agriculture Program Coordinators	15
TOTAL	58

Travelling expenses of the participants shall be charged to their respective office's funds, subject to government accounting rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 20th day of February 2025.

For and By the Authority of the Secretary


ATTY. ALLEN KRISTOPHER A. ANARNA, CPA
 Officer-In-Charge, Office of Undersecretary for Administration
 (per Special Order No. 177, Series of 2025)