



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 261
Series of 2025

SUBJECT : AUTHORITY TO ATTEND THE 21ST INTERNATIONAL AGRICULTURAL ENGINEERING CONFERENCE AND THE 74TH PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS, INC. (PSABE) ANNUAL CONVENTION

In the interest of service, the following personnel of the Field Operations Service (FOS) are hereby authorized to attend on official time the 21st International Agricultural Engineering Conference and the 74th Philippine Society of Agricultural and Biosystems Engineers, Inc. (PSABE) Annual Convention on April 20-25, 2025 (exclusive of travel time) at the Grand Xing Imperial Hotel, Iloilo City:

NAME	POSITION
Engr. VINCENT D.G. CHUA	Supervising Agriculturist
Engr. JEROME M. JOPIA	Agriculturist II
Engr. CHARMINE B. MONTALLA	Agriculturist II
Engr. JAN ALBERT M. ATIENZA	Development Management Officer II

They are authorized to collect a registration fee of **Eight Thousand Five Hundred Pesos (PHP 8,500.00)** each, travelling expenses, per diems, and incidental expenses chargeable against DA-OSEC funds, subject to the availability of funds and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the convention.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 14th day of February 2025.

FRANCISCO P. TIU LAUREL JR.
Secretary



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