



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 209

Series of 2025

**SUBJECT : DESIGNATION OF DR. CHERYL ROSE B. CAYAD-AN AS SPECIAL TECHNICAL ASSISTANT OF THE OFFICE OF THE ASSISTANT SECRETARY FOR POLICY AND REGULATIONS**

In the exigency of service, **Cheryl Rose B. Cayad-An, DVM**, Veterinarian V, Bureau of Animal Industry (BAI), is hereby designated as **SPECIAL TECHNICAL ASSISTANT, OFFICE OF THE ASSISTANT SECRETARY FOR POLICY AND REGULATIONS**, in concurrent capacity with her regular functions at BAI and other designations.

As such, she shall perform the functions, duties, and responsibilities:

1. Provide technical assistance to the Assistant Secretary for Policy and Regulations on matters pertaining to the development, implementation, and review of regulatory policy such as, but not limited to, quarantine services, sanitary and phytosanitary measures, and food safety;
2. Represent the Assistant Secretary for Policy and Regulations, in her capacity as the Head of the AFRSP Unit, in official functions and activities in case of the absence of the latter;
3. Assist the Assistant Secretary for Policy and Regulations, in her capacity as the Head of the AFRSP Unit, in facilitating coordination with the DA Regional Regulatory Divisions to ensure harmonization of implementation of regulatory services at the field level with the policies and issuances of the DA Regulatory Agencies;
4. Provide advice to the Assistant Secretary for Policy and Regulations on livestock and meat regulatory matters, in coordination and consultation with the relevant DA Regulatory Agencies; and,
5. Perform such other functions, duties, and responsibilities inherent to the designation and as may be directed by the Assistant Secretary for Policy and Regulations.

She is entitled to traveling expenses, per diem, and incidental expenses that may be incurred in the performance of his functions, duties, and responsibilities in view of this designation, chargeable against OSEC funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent with herewith are deemed revoked.

Done this 4<sup>th</sup> day of FEBRUARY 2025.

  
FRANCISCO P. TIU LAUREL JR.  
Secretary



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