



Masaganang Agrikultura,  
Maunlad na Ekonomiya

Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 204

Series of 2025

**SUBJECT : AUTHORITY TO ATTEND THE 21<sup>ST</sup> INTERNATIONAL AGRICULTURAL ENGINEERING CONFERENCE AND THE 74<sup>TH</sup> PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS, INC. (PSABE) ANNUAL CONVENTION**

In the interest of service, Engr. ANNE GLYN F. LISBO, Chief Agriculturist, Agribusiness and Investment Promotion Division, Agribusiness and Marketing Assistance Service (AIPD, AMAS) is hereby authorized to attend on official time the 21<sup>st</sup> International Agricultural Engineering Conference and the 74<sup>th</sup> Philippine Society of Agricultural and Biosystems Engineers, Inc. (PSABE) Annual Convention on April 20-25, 2025 (exclusive of travel time) at the Grand Xing Imperial Hotel, Iloilo City.

She is authorized to collect the registration fee of **Eight Thousand Five Hundred Pesos (PHP 8,500.00)**, per diem, and travelling expenses chargeable against DA-AMAS funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the convention.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 4<sup>th</sup> day of FEBRUARY 2025.

**FRANCISCO P. TIU LAUREL JR.**  
Secretary

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