



## Republic of the Philippines

## OFFICE OF THE SECRETARY

Elliptical Road, Diliman 1100 Quezon City +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

Series of 2025

**SUBIECT** 

AUTHORITY TO ATTEND THE 56TH SESSION OF THE

INTEGRATED SALAMIN-DIWA NG PAGLILINGKOD (SALDIWA)

TRAINING COURSE

In the interest of service, Atty. PAZ J. BENAVIDEZ II, Assistant Secretary for Policy and Regulations is hereby authorized to attend on official time the 56th session of the Integrated Salamin-Diwa ng Paglilingkod (SALDIWA) Training Course under the Career Executive Service (CES) Leadership and Management Proficiency (LAMP) Program on February 16 to March 3, 2025 (exclusive of travel time) in Metro Manila.

She is authorized to collect the registration fee of Forty-Six Thousand Two Hundred Pesos (PHP 46,200.00), chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training course.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 4th day of FEBRUARY

TIU LAUREL IR.

Secretary

