



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
 Elliptical Road, Diliman 1100 Quezon City  
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

**SPECIAL ORDER**

No. 88  
 Series of 2025

**SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE UPDATING OF THE NCI-SRD JOINT ADMINISTRATIVE ORDER (JAO): FINAL DRAFTING WRITESHOP, MAY 20-23, 2025, ZAMBOANGA DEL SUR, ZAMBOANGA PENINSULA REGION**

In the interest of service, the National Convergence Initiative for Sustainable Rural Development (NCI-SRD) is hereby authorized to conduct and participate in the Updating of the NCI-SRD Joint Administrative Order (JAO): Final Drafting Writeshop from May 20 to 23, 2025 in Zamboanga del Sur, Zamboanga Peninsula Region. The following personnel are authorized to attend and participate in the activity:

<b>DEPARTMENT OF AGRICULTURE (DA)</b>	
<b>Participants</b>	<b>No. of Pax</b>
<b>National Level</b>	
National Steering Committee (NSC) - Office of the Secretary	1
National Focal Person (NFP)/Deputy National Focal Person (DNFP) – Usec. Roger Navarro or staff / Dir. Gina Nilo or staff	1
National Technical Working Group (NTWG) Member	1
Philippine Council for Agriculture and Fisheries (PCAF) – Exec. Director Julieta Opulencia/Deputy Director Cyril Soliaban/Ms. Floreliz Avellana/Ms. Catherine Viray or representative	1
PA CWG Member	1
Policy Research Service (PRS) – Dir. Karen Kristine Roscom, PFT, Ph.D/ Ms. Justine Devela or representative	1
National Secretariat	4
1. Ms. Marineh Ambrosio	
2. Ms. Wendy Arceo/Ms. Zaireen Cleofe/Ms. Veronica Sophia Realubit	
3. Ms. Ma. Bituin Bataller/ Mr. Enrico Teano	
4. Mr. Rafael Mendoza/Ms. Ermalyn Cruz/Ms. Lucia Lanugan	
<b>Sub-Total</b>	<b>8</b>

<b>DA-DAR-DENR-DILG REGIONAL CONVERGENCE INITIATIVE TECHNICAL WORKING GROUP (RCI TWG)</b>	
<b>Participants</b>	<b>No. of Pax</b>
DA/DAR/DENR/DILG RCI-TWG Focal Person/Members/ Secretariat <i>(2 pax per region, 16 regions including NIR)</i>	32
<b>Sub-Total</b>	<b>32</b>


<b>GRAND TOTAL</b>	<b>40</b>
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Expenses to be incurred in the conduct of the activity, including food and accommodation shall be charged against NCI-SRD funds while traveling expenses and per diem of the participants shall be charged against the funds of the respective agencies concerned, subject to existing government auditing and accounting regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the activity. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 16<sup>th</sup> day of January 2025.

**For and By the Authority of the Secretary:**

  
**ALLAN Q. UMALI**  
**Undersecretary for Administration**  
**(as per Special Order No. 618, series of 2024)** *ju*



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