



Republic of the Philippines  
**OFFICE OF THE SECRETARY** Elliptical Road, Diliman  
 1100 Quezon City +63(2) 8928-8741 to 64 and +63(2)  
 8273-2474

**SPECIAL ORDER**

No. 87

Series of 2025

**SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE TRAINING-WORKSHOP ON THE ATTRIBUTION OF THE DEPARTMENT OF AGRICULTURE - SPECIAL AREA FOR AGRICULTURAL DEVELOPMENT (DA-SAAD) PROGRAM - PHASE 2 TO GENDER AND DEVELOPMENT (GAD) USING THE HARMONIZED GENDER AND DEVELOPMENT GUIDELINES (HG DG)**

In the interest of service, the SAAD Program - Phase 2 is hereby authorized to conduct the **Training-Workshop on the Attribution of the Department of Agriculture - Special Area for Agricultural Development (DA-SAAD) Program - Phase 2 to Gender and Development (GAD) using the Harmonized Gender and Development Guidelines (HG DG) on 26-30 May 2025 at Region IX.**

The activity is in support of RA 9710 or the Magna Carta of Women as well as for SAAD to adopt gender mainstreaming as a strategy to promote and fulfill women's human rights and eliminate gender discrimination in its systems, structures, policies, program processes and procedure. Moreover, this activity aims to orient and improve participants' awareness and grasp of basic gender and development concepts, as well as to evaluate the SAAD Program Phase 2 utilizing HG DG. Specially, it aims to:

- 1) Understand the fundamental concepts, mandates, and frameworks on GAD;
- 2) Facilitate participants on acquiring knowledge regarding social relations of gender analysis;
- 3) Train participants on how to properly complete the HG DG checklists;
- 4) Equip the participants with the necessary tools to formulate the SAAD GAD activity proposals and narrative/accomplishment reports; and
- 5) Serve as critical groundwork for the GAD Planning and Budgeting thereafter.

The training shall focus on capacitating the personnel of SAAD staff from the National Program Management Office (NPMO) and Regional Program Management Support Offices (RPSMOs) to assist SAAD beneficiaries in understanding and being aware of their gender roles, ensuring the success of their SAAD projects, which will be more gender-inclusive and responsive.

Participants from the following offices are hereby authorized to attend this training-workshop:

OFFICE	PARTICIPANTS	NO.
Office of the Secretary	Technical Staff/Representatives	3
Office of the Undersecretary for Operations	Technical Staff/Representatives	2
Office of the Assistant Secretary for Operations	Technical Staff/Representatives	2
Gender and Development Secretariat	Technical Staff/Representatives	2


Special Area for Agricultural Development – National Program Management Office (SAAD-NPMO)	Mr. Ulysses J. Lustria, Jr. Mr. Elmer R. Esplana Mr. Saturnino R. Palahang Jr. Mr. Kit Jasper N. Gopela Mr. Gio Renzo M. Caballero Engr. Jonalyn A. Racelis Ms. Marie Abigail G. Dela Cruz Ms. Jacquelyn M. Rebusit Ms. Christine Joyce B. Velez Engr. Meljun A. Florece Mr. Joash David L. Ricanor Mr. Christ John B. Gamarcha Mr. Bryan Michael C. Germiniano Mr. Randy C. Ocampo Mr. Jerech D. Flauta Mr. Paul John B. Onrubia Ms. Juliet F. Cruz Mr. Martin German D. Biter (6) OPBME Newly Hired	24
Special Area for Agricultural Development – Regional Program Management Support Office (SAAD-RPMSO) <i>(CAR, I, II, III, CALABARZON, MIMAROPA, V, VI, VII, VIII, IX, X, XI, XII, XIII)</i>	Per Region: (1) OPBME Head (1) OPBME SPPM Lead or representative (1) OPBME FPL Lead or representative (1) OPBME MAED Lead or representative	60
Philippine Commission on Women	(2) Resource Persons	2
<b>TOTAL</b>		<b>95</b>

Expenses to be incurred in the conduct of the said activity such as venue/training facilities, food and accommodation, and vehicle rental shall be charged against the DA-SAAD NPMO Funds while the travelling and per diems of the participants shall be chargeable against their respective offices' funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 16<sup>th</sup> day of January 2025.

For and By the Authority of the Secretary

  
**ALLAN Q. UMALI**  
Undersecretary for Administration  
(as per Special Order No. 618, Series of 2024)

