



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 40
 Series of 2025

**SUBJECT : AMENDMENT TO SPECIAL ORDER NO. 1040, SERIES OF 2024
 RE: CREATION OF INVENTORY TEAM ON QUEDANCOR LOAN
 DOCUMENTS SAFEKEPT IN ITS CENTRAL FILING UNIT (CFU) FOR
 TURN-OVER TO THE DEPARTMENT OF AGRICULTURE AND
 DESIGNATION OF RONALD C. PAMITTAN AS QUEDANCOR CFU
 CUSTODIAN**

In the interest of service, Special Order No. 1040, Series of 2024 entitled "Creation of Inventory Team on Quedancor Loan Documents Safekept in its Central Filing Unit (CFU) for Turn-over to the Department of Agriculture and Designation of Ronald C. Pamittan as Quedancor CFU Custodian, is hereby amended with the following composition:

	PRINCIPAL	ALTERNATE
Team Leader:	Atty. Allen Kristopher A. Anarna, CPA Assistant Secretary for Administration	Raymond Karl A. Perez Office of the Assistant Secretary for Administration
Co-Vice Team Leader:	Susan L. Del Rosario Chief, Records Division	Anthony R. Villanueva Asst. Chief, Records Division
Members:	Ritchie S. Espiritu, LCB, DPA Asst. Chief, General Services Div.	Patrick M. Villafuerte General Services Division
	Nelson E. Vagilidad Accounting Division	Jessie Joy A. Ferrer Accounting Division
	Ma. Jonalie Eunice A. Asuncion Accounting Division	Anne Julie M. Antonio Accounting Division
	Eladio C. Devora Quedancor	Reynold I. Elegido Quedancor
	Rosario Rhodora L. Roxas Office of the Assistant Secretary for Administration	Xermaine Trisha V. Salas Office of the Assistant Secretary for Administration
	Raymond B. Margarito Records Division	John Anthony M. Vergara Records Division

Expenses to be incurred in the conduct of the activities of the Inventory Team, such as food during meetings, travelling expenses, per diem, and incidental expenses, shall be chargeable against OSEC funds, subject to existing accounting and auditing rules and regulations.

All other provisions stated in Special Order No. 1040, Series of 2024 shall remain the same.

This Order shall take effect immediately and shall remain in force until completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 10th day of JANUARY 2025.

FRANCISCO P. TIU LAUREL JR.
 Secretary



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