



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 157
Series of 2025

SUBJECT : DESIGNATION OF MS. MARIA ALILIA G. MAGHIRANG, AGRICULTURE ATTACHE OF JAPAN, AS SPECIAL DISBURSING OFFICER (SDO)

In the interest of service and in view of the Department of Agriculture's participation to the **FOODEX JAPAN 2025: International Food and Beverage Exhibition on March 11-14, 2025 at the Tokyo Big Sight, Japan, Agriculture Attaché Maria Alilia G. Maghirang** is hereby designated as Special Disbursing Officer without additional compensation, pursuant to Section 618 of the Revised Administrative Code as amended.

As Special Disbursing Officer, she is authorized to obtain cash advance of **PhP5Million pesos** (equivalent to USD 83,333.00) to defray the following costs/expenses:

PARTICULARS / EXPENSE ITEMS	AMOUNT IN USD
Booth Rental	34,333.00
Towerhead and booth design	30,000.00
Equipment Rental	5,000.00
Interpretation Service	10,000.00
Supplies and other expenses	4,000.00
TOTAL	83,333.00

She shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be liquidated after the end of the quarter/or upon completion of the purpose for which it was given.

This Order shall take effect immediately and shall remain in force until revoked for modified accordingly.

Done this 27th day of January 2025.

For and By the Authority of the Secretary


ALLAN Q. UMALI
Undersecretary for Administration
(as per Special Order No. 618, Series of 2024)



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