



**SPECIAL ORDER**

No. 156  
 Series of 2025

**SUBJECT: AUTHORITY TO CONDUCT TRAINING WORKSHOP ON THE OPERATION AND STRATEGIC PLANNING OF COLD STORAGE WAREHOUSE FACILITIES 2026-2028 (BATCH 2)**

In the interest of service, the Office of the Assistant Secretary for Logistics is hereby authorized to conduct the **Batch 2 of Training Workshop on the Essentials of Cold Storage Warehouse Operations and Strategic Planning of 2026-2028 Interventions**. This workshop will be conducted as follows:

- **1st Cluster:** March 3-7, 2025, in Region VII *(include travel time)*.
- **2nd Cluster:** March 31- April 4, 2025, in Region III *(include travel time)*.

The aforementioned activity aims to:

- Provide participants with essential knowledge and skills for effective cold storage and cold chain management.
- Equip participants with the best practices to improve operational efficiency and optimize resource use.
- Ensure compliance with regulatory and safety protocols in cold storage facilities.
- Implement strategic planning for cold storage interventions, including the integration of solar-powered technology.

The Special Order hereby specifies the number of personnel authorized to attend and participate in the activity.

The participation of the following offices is crucial to the success of this workshop:

**1ST CLUSTER**

OFFICE/PARTICIPANTS	NO. OF PARTICIPANTS
<b>Office of the Assistant Secretary for Logistics</b>	<b>16</b>
<b>DA Central Office</b>	<b>6</b>
Office of the Secretary	3
Inspectorate and Enforcement	2
Agribusiness and Marketing Assistance Service (AMAS)	1
<b>Bureaus and DA Services</b>	<b>3</b>
Bureau of Agricultural and Fisheries Engineering (BAFE)	3

<b>Regional Offices</b>	<b>21</b>
Regional Executive Director (CAR, R1, R2, R3, R4A, R4B, R5)	7
Regional Technical Director (CAR, R1, R2, R3, R4A, R4B, R5)	7
High Value Crops (CAR, R1, R2, R3, R4A, R4B, R5)	7
<b>Support Staff</b>	<b>4</b>
<b>TOTAL</b>	<b>50 pax</b>

### 2ND CLUSTER


OFFICE/PARTICIPANTS	NO. OF PARTICIPANTS
<b>Office of the Assistant Secretary for Logistics</b>	<b>16</b>
<b>DA Central Office</b>	<b>5</b>
Office of the Secretary	2
Inspectorate and Enforcement	2
Agribusiness and Marketing Assistance Service (AMAS)	1
<b>Bureaus and DA Services</b>	<b>3</b>
Bureau of Agricultural and Fisheries Engineering (BAFE)	3
<b>Regional Offices</b>	<b>24</b>
Regional Executive Director (R6, R7, R8, R9, R10, R11, R12,R13)	8
Regional Technical Director (R6, R7, R8, R9, R10, R11, R12,R13)	8
High Value Crops (R6, R7, R8, R9, R10, R11, R12,R13)	8
<b>Support Staff</b>	<b>2</b>
<b>TOTAL</b>	<b>50 pax</b>

Expenses for the venue, food, accommodation, transportation, and honorarium shall be charged to **DA COLD STORAGE FUNDS** while travel expenses and per diem for participants shall be charged to their respective office's budget, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and is considered revoked upon the completion of the activity. All orders, memoranda, and other issuance/s inconsistent herewith are deemed revoked.

Done this 27<sup>th</sup> day of January 2025.

For and By the Authority of the Secretary

  
**ALLAN Q. UMALI**  
 Undersecretary for Administration  
 (as per Special Order No. 618, Series of 2024)



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