



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 143

Series of 2025

**SUBJECT : AUTHORITY TO CONDUCT A SERIES OF WORKSHOPS AND ACTIVITIES FOR THE PREPARATION OF THE DEPARTMENT OF AGRICULTURE'S FY 2026 PLAN AND BUDGET PROPOSAL**

In the interest of service, the Planning and Monitoring Service - Planning and Programming Division (PMS-PPD) and the Financial and Management Service - Budget Division (FMS-BD) are hereby authorized to conduct a series of workshops and activities for the preparation of the Department of Agriculture's FY 2026 Plan and Budget Proposal (PBP) and FY 2026 Budget Execution Documents (BED) on the following dates and venues, to wit:

Activities	Dates	Venue	Source of Funds	Number of Participants
A. Conduct of FY 2026 Internal Budget Conference	February 3-4, 2025	NCR	RFO III	300
B. Finalization and Submission through OSBP of Past Year's Obligation, and Funding Requirements for compulsory retirees	February 10-14, 2025	NCR	RFO IX	165
C. Conduct of the Two-Part Agricultural Development Program (ADP) Meeting a. Cascading of the ADP's objectives and direction for FY 2026 b. Presentation of commitments and areas for collaboration	February 11, 2025 (Part 1)  March 11, 2025 (Part 2)	NCR	PMS	150

<b>Activities</b>	<b>Dates</b>	<b>Venue</b>	<b>Source of Funds</b>	<b>Number of Participants</b>
D. Series of FY 2026 Joint Technical Review Workshops (TRWs)				
1. Cluster 1	February 17-21, 2025	Region I	RFO I	150
2. Cluster 2	February 24-28, 2025	Region III	RFO III	150
3. Cluster 3	March 3-7, 2025	NCR	RFO XIII	150
E. Conduct of the FY 2026 Internal Budget Hearing (IBH)	March 17-21, 2025	NCR	RFO III	300
F. Conduct of inputting, review, and refinement of FY 2026 Plan and Budget Proposal and Revenue Program, through the DBM Online Submission of Budget Proposal (OSBP)	March 31- April 4, 2025	NCR	Region VII	165
G. Conduct of Technical Budget Hearing with Department of Budget and Management (DBM)	May 6, 2025	NCR	Region V	200
H. Consultation Workshop for the Finalization of FY 2026 Budget Execution Documents (BEDs) based on NEP	October 13-17, 2025	Region XI	Region XI	170
I. DA-Wide simultaneous inputting of FY 2026 BEDs and submission to the DBM Unified Reporting System (URS)	November 3-7, 2025	NCR	Region VIII	165


The activities shall be conducted in a combination of online and onsite setup. In the event that onsite setup is not feasible, the mode of conduct may be modified.

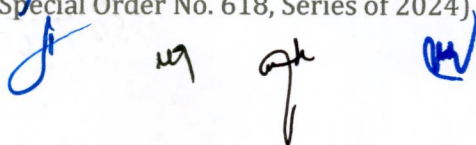
Expenses in the conduct of the activities such as food, venue, accommodation, workshop and meeting materials, and other incidental expenses shall be charged to the offices specified above. Further, the travelling expenses and per diem of participants in each of the above-mentioned activities are chargeable against the funds of their respective offices, subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the activities. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 24<sup>th</sup> day of JAN 2025.

For and By the Authority of the Secretary

  
**ALLAN Q. UMALI**  
Undersecretary for Administration  
(As per Special Order No. 618, Series of 2024)



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