



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 112
 Series of 2025

SUBJECT : AUTHORITY TO CONDUCT AND ATTEND IN THE MICRO, SMALL, AND MEDIUM ENTERPRISES (MSMEs) PARTNERSHIP FORUM

In the exigency of service, the 4K is hereby authorized to conduct and attend the Micro, Small, and Medium Enterprises (MSMEs) Partnership Forum on 21-25 April 2025 in NCR. The following offices and respective number of participants are authorized to attend the partnership forum:

Position/ Designation	Number of Participants
Department of Agriculture (DA)	
Office of the Secretary	3
Office of the Undersecretary for Operations	2
Agri-Business and Marketing Assistance	3
Kabuhayan at Kaunlaran ng Kababayang Katutubo - National Program Management Office (4K-NPMO)	14
4K Regional Program Management Office (CAR, I-XIII except Region VIII)	
One (1) Focal Person/Planning Officer, Technical Staff e.g. Marketing Officer/Livelihood Officer/Community Development Officer	42
Two (2) IP Representatives per Region	
MSME's Resource Speaker	
Resource Speaker/Staff	4
Department of Trade Industry	2
TOTAL	70

Expenses for the food, accommodation, venue, honorarium for the resource speakers, supplies and materials and other incidental expenses shall be charged against the 4K-NPMO funds, while the travelling expense and per diem of participants shall be chargeable against their respective offices' funds, subject to the availability of funds and the usual government and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the training. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 17th day of January 2025.

For and by the Authority of the Secretary


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special Order No. 618, Series of 2024)



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