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DA-CO-ICTS-SO20250116-00003

**SPECIAL ORDER**

No. 111  
 Series of 2025

**SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE - REGISTRY SYSTEM FOR BASIC SECTORS IN AGRICULTURE (ICTS-RSBSA) CORE TEAM ACTIVITIES FOR CY 2025**

In the interest of the service and in support of the Updating of the Registry System for Basic Sectors in Agriculture (RSBSA), the Information and Communications Technology Service (ICTS) is hereby authorized to conduct the following activities on the specified dates and venues as follows:

Activity	Date	Venue	Participants	
			Offices	Number
ICTS-RSBSA Core Team Planning Workshop	April 1-4, 2025	Region 13	ICTS Office of the Director	1
			Information and Communications Technology Planning and Standards Division	3
			Network Operations and Management Division	2
			Systems and Application Development Division	6
			Database Management Division	2
			Support Staff and Secretariat	3
			Guest Regions/Resource Person	13
ICTS-RSBSA Assessment and Planning Workshop for FY 2025	September 9-12, 2025	Region IV-A CALABARZON	<b>TOTAL</b>	<b>30</b>


The activities aim to:

1. Assess the FY 2024 Physical and Financial Accomplishments of ICTS in the RSBSA;
2. Assess and review existing RSBSA information systems in terms of performance, data quality, and security to focus on the improvement of services and report generation;
3. Standardize the Performance Measurement Indicators for RSBSA;
4. Conduct an initial system design for the version 3 plans of RSBSA information systems;
5. Harmonize RSBSA and Farmers and Fisherfolk Enterprise Development Information System (FFEDIS) with Agriculture-based Central Data Ecosystem (ABCDE) Project Assessments by identifying their complementing activities;
6. Updates and assessment on the implementation of RSBSA plans and activities (physical and financial accomplishments) for the year 2025;
7. Review and finalization of ICTS-RSBSA budget documents and planning activities for FY 2026 in accordance with the National Expenditure Program (NEP);
8. Preparation of FY 2026 ICTS-RSBSA Work Plan;
9. Review and updates on the latest trends and technology related to RSBSA information systems; and
10. Integration of RSBSA and Farmers and Fisherfolk Enterprise Development Information System (FFEDIS) with Agriculture-based Central Data Ecosystem (ABCDE) plans for FY 2026 and beyond.

Expenses for the activity such as venue/ training facilities, food, accommodation, transportation, supplies and materials, tokens, and other incidental expenses are chargeable against the RSBSA and ICTS funds, subject to the existing accounting and auditing rules and regulations. The travel expenses, per diem of participants, and other incidental expenses shall be charged against their respective offices, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 17<sup>th</sup> day of January 2025.

  
**ALLAN Q. UMALI**  
Undersecretary for Administration and  
Focal Officer for Matters Related to Digitalization