



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 04
Series of 2025


SUBJECT : DESIGNATION OF MS. NYMPHA D. ZABANAL AS OFFICER-IN-CHARGE (OIC) OF THE ICT PLANNING AND STANDARDS DIVISION

In the exigency of service and in view of the official travel abroad of Mr. Xerxees R. Remorozo, Chief of the ICT Planning and Standards Division (ICTPSD), **Ms. Nympha D. Zabanal**, Information Technology Officer I, is hereby designated as Officer-in-charge (OIC) of the ICTPSD.

As such, she shall perform the functions, duties, and responsibilities inherent to the designation and such others as directed by the Office of the Director - Information and Communications Technology Service (ICTS) in concurrent capacity with her regular functions, duties, and responsibilities.

This Order shall take effect on **January 13 to February 8, 2025**, and shall be considered revoked upon the official return of Mr. Remorozo. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of JANUARY 2025.


FRANCISCO P. TIU LAUREL JR.
Secretary

