



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

MEMORANDUM CIRCULAR

NO. 21

Series of 2023

SUBJECT: SUPPLEMENTAL PROVISIONS TO THE REVISED GUIDELINES ON ACCREDITATION OF CIVIL SOCIETY ORGANIZATIONS (CSOs) TO BE ENGAGED BY THE DEPARTMENT OF AGRICULTURE AS PARTNERS IN THE IMPLEMENTATION OF AGRICULTURAL AND FISHERY PROGRAMS/PROJECTS

WHEREAS, Administrative Circular No. 3 Series of 2022 provides for the guidelines on accreditation of civil society organizations (CSOs) to be engaged as partners in the implementation of programs/projects funded by the Department of Agriculture (DA);

WHEREAS, there is a need for the issuance of necessary supplemental guidelines to clarify and address some issues and concerns on the CSO accreditation process;

WHEREAS, as agreed upon by the National Technical Committee on CSO Accreditation during the meetings held on March 7, 2023 and April 12, 2023;

NOW, THEREFORE, I, DOMINGO F. PANGANIBAN, Senior Undersecretary of the Department of Agriculture, by the powers vested in me by law, do hereby issue the following supplemental guidelines on the accreditation of CSOs to be engaged by DA as partners in the implementation of programs/projects funded by the Department:

1. Accreditation is mandatory under the following circumstances:
 - a. Engagement of CSOs as partners in the implementation of DA funded programs or projects that entails transfer of funds in the form of cash;
 - b. Engagement of CSOs as beneficiaries of DA interventions that entails transfer of funds in kind with a total cost of one million pesos (<₱1,000,000.00) or more; and
 - c. Subsequent engagement of CSOs in the co-implementation of DA funded programs or projects;
2. Accreditation is waived under the following circumstances that entail transfer of funds in kind or resources other than cash:
 - a. Engagement of CSOs as co-implementers or beneficiaries of DA interventions with a total cost of less than one million pesos (₱1,000,000.00); and
 - b. Engagement of newly organized CSOs as part of the social preparation process.



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3. Accreditation is also waived for member organizations of an accredited Alliance/ Network or Federation of Cooperatives, NGOs or POs under the following conditions:
 - a. They are included in the list of members of the accredited Alliance/Network or Federation of Cooperatives, NGOs or POs as indicated in the Accreditation Certificate; and
 - b. They satisfy the criteria and documentary requirements stipulated under Sections 1 and 2.1, Article III of Administrative Circular No. 3 series of 2022.

All orders, rules and regulations or parts thereof which are inconsistent with the provisions of this Circular, are hereby repealed or modified accordingly.

This Memorandum Circular shall take effect fifteen (15) days following completion of its publication in a newspaper of general circulation or the Official Gazette and a copy filed with the UP Law Center.

Done this 5th day of June, 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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