



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 1842  
 Series of 2024

**SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE “FIELD PROGRAMS OPERATIONAL PLANNING DIVISION (FPOPD) 2024 YEAR-END ASSESSMENT AND 2025 PLANNING WORKSHOP”**

In the exigency of service, the Field Programs Operational Planning Division (FPOPD) is hereby authorized to conduct the “Field Programs Operational Planning Division (FPOPD) 2024 Year-end Assessment and 2025 Planning Workshop” on December 09-13, 2024 in Baguio City.

Primarily, the workshop aims to revisit the Division’s organizational and functional structure and identify the Division’s core functions and deliverables based on its legal mandates. Moreover, the activity will: 1) Finalize the OPCR and IPCR submissions of FPOPD personnel; 2) Streamline daily office operations and increase overall productivity; 3) Review and evaluate the Division’s progress and accomplishments during the 2nd semester; and 4) Plan for the 2025 Activities of the Division.

All personnel reporting under the FPOPD are hereby authorized to attend the activity, including officials from the Field Operations Service:

OFFICE	NO. OF PAX
Office of the Undersecretary for Operations	2
Office of the Undersecretary for Rice Industry Development	16
Office of the Assistant Secretary for Operations	2
Office of the Field Operations Service	6
Field Programs Operational Planning Division	2
Operational Planning Section - Rice Program	21
Operational Planning Section - Corn Program	17
Disaster Risk Reduction Office	6
Disaster Climate Information Office	5
Rehabilitation and Recovery Support Office	6
Operations Management Information Section	4

Administrative Unit	4
Registry System of Basic Sectors in Agriculture	5
Rice Competitiveness Enhancement Fund	7
RFO CAR Secretariat	5
<b>TOTAL</b>	<b>108</b>

All expenses relative to the conduct of this planning workshop shall be chargeable against the funds of the Regional Field Office CAR subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5th day of December 2024.

**For and by the Authority of the Secretary**

  
**ALLAN Q. UMALI**  
*Undersecretary for Administration*  
 (as per Special Order No. 618, Series of 2024)



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