



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 1821  
Series of 2024

**SUBJECT : CREATION OF AN ADVISORY TEAM AND NATIONAL ASSESSMENT TEAM FOR THE ASSESSMENT OF THE RICE PROCESSING CENTER (RPC)**

In the exigency of service and to ensure the effective and efficient implementation of the Rice Processing Centers (RPCs) of the National Rice Program (NRP), an Advisory Team and National Assessment Team are hereby created.

In general, the Team shall conduct a nationwide assessment and evaluation on the performance and operationalization of the RPCs implemented by the NRP from 2012 to 2021 and provide recommendations to enhance the implementation of the RPCs.

The Advisory Team and National Assessment Team shall be composed of the following:

**A. ADVISORY TEAM**

Chairperson: ENGR. BALDWIN G. JALLORINA  
Director, Bureau of Agricultural and Fisheries Engineering (BAFE)

Co-Chairperson: JUNIBERT E. DE SAGUN  
Director, Agribusiness and Marketing Assistance Service (AMAS)

ENGR. ANNE GLYN F. LISBO (Alternate)  
Chief, Agribusiness Investment Promotion, AMAS

Members: ENGR. PEACHIE B. MELENDEZ  
Chief, Agricultural and Fisheries Mechanization and Infrastructure Support Section (AFMISS), Policy Development and Coordination Division (PDCD)  
Philippine Council for Agriculture and Fisheries (PCAF)

ENGR. MARA SEGREID C. BUSTOS (Alternate)  
Engineer II, AFMISS-PDCD, PCAF

ENGR. DENNIS F. SANTELICES  
Planning Officer III, Operation Coordination Department (OCD)  
National Food Authority (NFA)

Duties and responsibilities:

They shall provide expert advice on the following:

1. BAFE - ensures that the technical aspects of the RPCs meet the standards;
2. AMAS - provides market insights, demand analysis to align the RPCs with agribusiness opportunities and determines the financial and economic viability of RPCs;
3. PCAF - ensures that assessment aligns with the national agricultural policies and provide policy recommendations; and
4. NFA - post harvest management, storage requirements, capacity, and efficiency support the national food security

## **B. NATIONAL ASSESSMENT TEAM**

Team Leader: Assistant Director, BAFE

Assistant Team Leader: ENGR. ROSE ANN C. ARIENDA  
Engineer IV, Programs and Projects Management Division - BAFE

Members: IRISH JOAN O. ATIVO  
Market Specialist IV, Market Development Division, AMAS

MARIA FAY ANNE C. CAISIP  
Market Specialist III, Agribusiness Investment Promotion Division,  
AMAS

GLAIZA MENDOZA  
Market Specialist II, Agribusiness Industry Support Division, AMAS

At least one representative per concerned AMAD of DA-Regional  
Field Offices (Alternate of AMAS)

Two representatives per concerned region  
NFA - Regional Field Offices

Two representatives per concerned region  
Regional Agricultural and Fishery Council (RAFC)

Representatives from BAFE (EPDSD/PPMD)

Duties and responsibilities:

1. The Team Leader will provide overall guidance and direction for the assessment process, ensuring all activities align with established protocols and timeliness as well as for the approval of the final assessment report which will be submitted to the Secretary;
2. The Assistant Team Leader will provide support to the Team Leader in managing the assessment activities, assume leadership duties when the Team leader is unavailable, oversee coordination between sub-teams to ensure timely task completion, and facilitate

- communication between the Advisory Team and the Assessment Team Members; and
3. The Assessment Team shall conduct the actual assessment of the existing implemented RPCs in the regions by gathering primary and secondary data from November 2024 to February 2025. They shall prepare the regional reports and have these reviewed by the DA-RFOs through its Regional Executive Director prior to its finalization.

**Technical Secretariat:** ENGR. GLENN M. OCA  
Engineer III, PPMD, BAFE

ENGR. MADEL E. VIDALLON  
Engineer II, PPMD, BAFE

ENGR. EUNICE E. MEJOS  
Engineer II, PPMD, BAFE

ENGR. MAUREEN NICE D. CLIMACO  
Engineer I, PPMD, BAFE

Duties and responsibilities:


1. Provide administrative support to the Advisory and National Assessment Team, organize meetings, document highlights of the meeting, prepare communications, coordinate and disseminate highlights of the meeting, schedule, notice of meetings, and reports, prepare logistics for site visits, meetings, and other activities and perform coordination work with concerned offices; and
2. Consolidate regional reports for the review of the National Assessment Team and consequently, endorsement to the Advisory Team for the finalization of the report for the approval of the Secretary.

All offices involved in RPC implementation shall extend technical and logistical support in the conduct of assessment activities in the regions.

Traveling expenses and per diem for DA Team Members shall be charged to their respective offices, while those for Regional Agricultural and Fishery Council (RAFC) representatives shall be charged to BAFE funds, subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 29<sup>th</sup> day of November, 2024.

  
**FRANCISCO P. TITO LAUREL JR.**  
Secretary



DA-CO-OSEC-SO20241114-00735

## Annex A. National RPC Assessment Team Structure and Composition

