



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1806
Series of 2024

SUBJECT : AUTHORITY TO CONDUCT ANNUAL THANKSGIVING AFFAIR FOR FY 2024 AND CREATION OF COMMITTEES

In recognition of the accomplishments of the dedicated and committed officials and personnel of the Department towards ensuring food security, conduct of ANNUAL THANKSGIVING AFFAIR is hereby authorized on December 18, 2024 (Wednesday) at DA Car Park.

Further, to ensure the meaningful and successful conduct of the Annual Thanksgiving Affair, the following committees and its composition are hereby created:

OVERALL COORDINATING COMMITTEE

Chairperson : **ALLAN Q. UMALI**
Undersecretary for Administration

Co-Chair : **ATTY. ALLEN KRISTOPHER A. ANARNA, CPA**
Assistant Secretary for Administration

Vice-Chairperson : **ATTY. ROLAND A. TULAY**
Director, Administrative Service

Secretariat/Coordinators: **STAFF, OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION**
STAFF, ADMINISTRATIVE SERVICE

SUB-COMMITTEES

A. Program

Chairperson : **Mr. ROYAL A. FERIL**
Executive Assistant V, Office of the Secretary (OSEC)

Vice-Chairperson : **Ms. CHERYL C. SUAREZ**
Chief, Agriculture and Fisheries Information Division (AFID)

Members : **Ms. JOCELYN O. MOGADO**
Chief, Management Division
Mr. ALVIN PAUL J. DIRAIN
DA Employees Association
Ms. RHEEDA ANTOINETTE A. CABRERA
OSEC
STAFF, MANAGEMENT DIVISION
STAFF, AFID
STAFF, RECORDS DIVISION

B. Physical Arrangement, Decoration, Sound System, and other Logistic

Chairperson : **Mr. RONALD C. PAMITTAN**
Chief, General Services Division (GSD)

Vice-Chairperson : **Mr. RITCHIE S. ESPIRITU**
Supervising Administrative Officer, GSD

Member : **STAFF, GSD**
JANITORIAL SERVICES

C. Food and Distribution of Grocery Baskets

Chairperson : **Ms. JESSAMIN B. ARANAS**
Chief, Personnel Division

Vice-Chairperson : **Mr. AGUSTIN M. MANGANIP JR.**
OIC-Chief, Human Resource Development Division (HRDD)

Members : **Ms. ROSEMARIE Z. GO**, Personnel Division
STAFF, PERSONNEL DIVISION
JANITORIAL SERVICES
SECURITY SERVICES

D. Ways and Means

Chairperson : **Ms. CHARIE SARAH D. SAQUING**
OIC-Director of Financial and Management Service (FMS)


Vice-Chairperson : **ATTY. MELINDA D. DEYTO**
Chief, Procurement Division

Members : **STAFF, FMS**
STAFF, PROCUREMENT DIVISION

All expenses of the Committee and the event are chargeable against DA-OSEC funds, subject to the existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon the completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 27th day of NOVEMBER 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



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