



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1757
Series of 2024

SUBJECT: DESIGNATION OF MS. VANESSA L. MORALES AS COORDINATOR FOR ADMINISTRATIVE MATTERS OF THE BUREAU OF ANIMAL INDUSTRY (BAI) TO THE OFFICE OF THE SECRETARY


In the interest of service, **MS. VANESSA L. MORALES**, Science Research Specialist II, Bureau of Animal Industry (BAI), is hereby designated as **COORDINATOR FOR ADMINISTRATIVE MATTERS OF BAI TO THE OFFICE OF THE SECRETARY**.

As such, she shall report to the Office of the Secretary and shall coordinate BAI's concerns with OSEC and vice-versa specifically on ASF- related activities, review travel documents ensuring compliance with the existing travel guidelines and coordinate the same with BAI, follow- up BAI documents with OSEC, monitor compliance to directives and perform other functions, duties, and responsibilities as assigned by her supervisor.

She shall be entitled to traveling expenses, per diem, and incidental expenses in the performance of her functions, duties and responsibilities in view of the designation chargeable against OSEC funds, and other available funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect retroactive September 1, 2024 and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 14th day of NOVEMBER 2024.


FRANCISCO V. TIU LAUREL JR.
Secretary *R*

