



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman 1100 Quezon City  
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

**SPECIAL ORDER**

No. 1756

Series of 2024

**SUBJECT: DESIGNATION OF MS. JOBELLE B. VILLANUEVA AS COORDINATOR FOR ADMINISTRATIVE MATTERS OF THE AGRICULTURAL TRAINING INSTITUTE- INTERNATIONAL TRAINING CENTER ON PIG HUSBANDRY (ATI-ITCPH) TO THE OFFICE OF THE SECRETARY**

In the interest of service, **MS. JOBELLE B. VILLANUEVA**, Project Officer I, Agricultural Training Institute- International Training Center on Pig Husbandry (ATI-ITCPH), is hereby designated as **COORDINATOR FOR ADMINISTRATIVE MATTERS OF ATI-ITCPH TO THE OFFICE OF THE SECRETARY**.

As such, she shall report directly to the Office of the Secretary and shall coordinate ATI-ITCPH's concerns with OSEC and vice-versa, follow up documents of ATI-ITCPH, monitor compliance to directives and perform other functions, duties, and responsibilities as assigned by her immediate supervisor.

She is entitled to traveling expenses, per diem, and incidental expenses in the performance of her functions, duties and responsibilities in view of the designation, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect retroactive July 1, 2024 and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 19<sup>th</sup> day of NOVEMBER 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary



DA-CO-OSEC-SO2024-115-00743