



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1755
Series of 2024

SUBJECT: DESIGNATION OF MR. JOEL Q. RAMIREZ AS COORDINATOR FOR ADMINISTRATIVE MATTERS OF THE AGRICULTURAL TRAINING INSTITUTE- INTERNATIONAL TRAINING CENTER ON PIG HUSBANDRY (ATI-ITCPH) TO THE OFFICE OF THE SECRETARY


In the interest of service, **MR. JOEL Q. RAMIREZ**, Senior Administrative Assistant V, Agricultural Training Institute- International Training Center on Pig Husbandry (ATI-ITCPH), is hereby designated as **COORDINATOR FOR ADMINISTRATIVE MATTERS OF ATI-ITCPH TO THE OFFICE OF THE SECRETARY**.

As such, he shall report directly to the Office of the Secretary and shall coordinate ATI-ITCPH's concerns with OSEC and vice-versa, follow up documents of ATI-ITCPH, monitor compliance to directives and perform other functions, duties, and responsibilities as assigned by his immediate supervisor.

He is entitled to traveling expenses, per diem, and incidental expenses in the performance of his functions, duties and responsibilities in view of the designation, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect retroactive July 1, 2024 and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 19th day of November 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary

