



Masaganang Agrikultura,  
Mamnlad na Ekonomiya

Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 1698  
Series of 2024

**SUBJECT : AUTHORITY TO ATTEND VARIOUS ONLINE COURSES BY THE ASSOCIATION OF GOVERNMENT INTERNAL AUDITORS, INC. (AGIA)**

In the interest of service, the following Internal Audit Service (IAS) personnel are hereby authorized to attend on official time the following online courses by the Association of Government Internal Auditors, Inc. (AGIA):


NAME AND POSITION	COURSE TITLE	DATE	REGISTRATION FEE
Ms. JOSEPHINE M. MONTALBO Internal Auditor IV	Accounting Policies, Guidelines and Procedures for National Government Agencies (NGAs)	December 11-13, 2024	<b>Three Thousand Seven Hundred Fifty Pesos (PHP 3,750.00)</b>
Ms. MARILYN S. ESPIRITU Internal Auditor II	Accounting Policies, Guidelines and Procedures for National Government Agencies (NGAs)	December 11-13, 2024	<b>Three Thousand Seven Hundred Fifty Pesos (PHP 3,750.00)</b>
	Practical Leadership III	December 4, 2024	<b>ONE THOUSAND PESOS (PHP 1,000.00)</b>

They are authorized to collect the abovementioned registration fees, chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after each course.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 8th day of NOVEMBER 2024.

  
**FRANCISCO P. TIULAUREL JR.**  
Secretary



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