



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 1676
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE SEMINAR ON ENHANCED PUBLIC SPEAKING; WORK ATTITUDE, VALUES AND PERSONAL GROWTH ENRICHMENT PROGRAM

In the interest of service, the following Monitoring and Evaluation Division (MED), Planning and Monitoring Service (PMS) personnel are hereby authorized to attend on official time the Seminar on Enhanced Public Speaking; Work Attitude, Values and Personal Growth Enrichment Program to be conducted by the Philippine Information Office, Inc. on November 7-8, 2024 at the Camelot Hotel, #35 Mother Ignacia Avenue, Quezon City:

NAME	POSITION
1. Ms. ABEGAIL V. DUERME	Project Evaluation Officer II
2. Ms. ROSALIA B. JACALAN	Project Evaluation Officer I

They are authorized to collect the registration fee of **Four Thousand Pesos (PHP 4,000.00)** each, chargeable against DA-PMS funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the seminar.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 6th day of NOVEMBER 2024.

FRANCISCO P. TIU LAUREL JR.
Secretary



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