



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

NO. 1668

Series of 2024

SUBJECT : DESIGNATION OF ASSISTANT SECRETARY ATTY. ALLEN KRISTOPHER A. ANARNA AS OFFICER-IN-CHARGE OF THE OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

In the exigency of service and in view of the official foreign travel of Undersecretary Allan Q. Umali to Milan, Italy from 05 November 2024 to 12 November 2024, **ASSISTANT SECRETARY ATTY. ALLEN KRISTOPHER A. ANARNA**, is hereby designated as **OFFICER-IN-CHARGE, OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION**.

As such, he shall perform the functions, duties, and responsibilities inherent to the designation and such others as directed by the Secretary in concurrent capacity with his regular function, duties, and responsibilities.

As a matter of procedure, all official documents requiring action of the OIC shall be submitted through the Office of the Undersecretary for Administration for tracking and recording purposes.

This Order shall take effect on 05 November 2024, and shall be automatically revoked upon the return to Office of Undersecretary Allan Q. Umali. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of NOVEMBER 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



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