



Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman 1100 Quezon City
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 1662

Series of 2024

SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE FY 2025 BUDGET EXECUTION DOCUMENTS (BEDs) PREPARATION AND PLANNING WORKSHOP FOR THE GREEN CLIMATE FUND - ADAPTING PHILIPPINE AGRICULTURE TO CLIMATE CHANGE (GCF-APA) PROJECT

In the interest of service, the Department of Agriculture - Field Operations Service is hereby authorized to conduct the FY 2025 Budget Execution Documents (BEDs) Preparation and Planning Workshop for the Green Climate Fund - Adapting Philippine Agriculture to Climate Change (GCF-APA) Project to be conducted on 25-28 November 2024 in Region X.

The activity aims to evaluate and analyze the proposed BEDs of the pilot RFOs. Specifically, the workshop aims to:

1. Present the status and update under each component of the APA Project;
2. Finalize the BEDs 1, 2, and 3 of the APA Project and the comments/recommendations discussed; and,
3. Discuss APA concerns and specific activities of the APA Project.

The authorized participants in the activity are from the following offices:


Office / Agency	Number of Participants
DA Central Office	17
Office of the Director - Field Operations Service	2
Field Programs Operational Planning Division	5
Special Projects Coordination and Management Assistance Division	2
Planning and Monitoring Service Planning and Programming Division	1
Financial Management Service Budget Division	1
Accounting Division	1
Agriculture and Fisheries Information Division	2
Climate Resilient Agriculture Office	2
Information Communications and Technology Service	1

Office / Agency	Number of Participants
DA-RFOs	20
CAR	4
Region II	4
Region V	4
Region X	4
Region XII	4
DOST - PAGASA	2
Food and Agriculture Organization of the United Nations Secretariat / Host Region	6
TOTAL	50

Expenses to be incurred such as venue, food, accommodation, supplies and materials shall be charged against Department of Agriculture - Regional Field Office X 2024 funds while traveling expenses and per diem of participants shall be charged against their respective offices' funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 4th day of NOVEMBER 2024.


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special order No. 618, Series of 2024)

RECEIVED
 REGIONAL FIELD OFFICE X
 DEPARTMENT OF AGRICULTURE
 NOV 10 2024



DA-CO-FOS-SO20241022-00110

