



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
 Elliptical Road, Diliman 1100 Quezon City  
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

**SPECIAL ORDER**

No. 1657  
 Series of 2024

**SUBJECT: AUTHORITY TO ATTEND EXECUTIVE EDUCATION TRAINING COURSE ON PROJECT MANAGEMENT FOR PUBLIC SECTOR PROJECTS**

In the interest of service, the following personnel from the Office of the Secretary (OSEC) are hereby authorized to attend, on official time, the **Executive Education Training Course on Project Management for Public Sector Projects** of the Ateneo School of Government on **November 11-13, 2024** at the Ateneo de Manila University Loyola Campus.


NAME	POSITION
Atty. Ellaine Denice H. Marallag	Head Executive Assistant
Atty. Joseph Gabriel C. Ligan	Executive Assistant IV

They are authorized to collect the registration fee of **TWENTY THREE THOUSAND PESOS (PhP 23,000.00)** each chargeable against DA-OSEC funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.

As such, they are required to submit a Learning Application Plan to the Human Resource Development Division (HRDD) within five (5) days after the training.

In case of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 30~~th~~ day of October 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
 Secretary

