



MEMORANDUM ORDER

No. 35

Series of 2024

SUBJECT : AMENDMENTS TO MEMORANDUM ORDER NO. 4 AND 27 SERIES OF 2023 WITH THE SUBJECT "REVISED IMPLEMENTING GUIDELINES ON THE GRANT OF ARTIFICIAL INSEMINATION CASH-CALF INCENTIVES (AICCI) UNDER THE UNIFIED NATIONAL ARTIFICIAL INSEMINATION PROGRAM (UNAIP) FOR LARGE RUMINANTS"

WHEREAS, the Unified National Artificial Insemination Program (UNAIP), through the Bureau of Animal Industry (BAI) and the National Livestock Program (NLP), is currently implementing the Artificial Insemination Cash-Calf Incentive (AICCI) as one of its major components under the Memorandum Order No. 4 Series of 2023 with amendments under the Memorandum Order No. 27 Series of 2023;

WHEREAS, the AICCI grants Php 500.00 cash incentive for every calf born alive through artificial insemination accomplished by different Local Government Units (LGUs), Village-based AI Technicians (VBAIT), and other frontline AI service providers;

WHEREAS, subject to various reporting requirements and processes, the AI technicians claim the AICCI from the BAI, as allocated from the National Livestock Program (NLP);

WHEREAS, it has been assessed and recommended from various review and consultation meetings, that the releasing of the AICCI must be done through the Regional Field Offices to facilitate proper validation and timely disbursement of funds as allocated by the NLP;


NOW, THEREFORE, the DA Regional Field Offices are hereby authorized to facilitate the releasing of AICCI under UNAIP, and adopt the following provisions on the procedures and processes relative to this program:

1. The same procedures apply wherein calf drop reports from the previous year shall be claimed in the present year.
2. The DA-RFOs to receive hard copies of the calf drop reports from the respective PVOs, i.e., UNAIP Form Nos. 1 and 3, including the electronic copy of the photo documentation of the calf together with the dam and farmer-owner using the DA Geocamera App of at least 25% of the total claims.
3. The DA-RFO to submit the reviewed reports, attachments and documentations to BAI-UNAIP for collation, validation, recording and analysis.

4. The BAI-UNAIP to serve as the repository of UNAIP Form Nos. 1 & 3, and photo documentation.
5. The BAI-UNAIP to issue AICCI Claims Certification indicating the names, UNAIP ID No., municipality and total number of calf drop per AI technician.
6. The AICCI Claims certification, with the amount of incentive indicated, signed by the UNAIP Program Manager and the BAI Director as supporting documents for the processing of payment by the DA-RFO.
7. Agricultural Extension Workers (AEWs) availing other incentives being granted by the DA-RFOs shall also be allowed to claim the AICCI, provided that the same UNAIP reporting requirements are complied.
8. The DA-RFOs to disburse the AICCI to individual AI technicians, with the following attachments:
 - a. AICCI Claims Certification issued by BAI-UNAIP
 - b. Payroll duly signed by the Regional AI Coordinator, RFO Chief Accountant, and Regional Executive Director
 - c. Complete and valid bank account details of the AI technicians
 - d. Obligation Request and Status (ORS)
 - e. Disbursement Voucher (DV)

This **ORDER** shall take effect immediately until revoked in writing. All orders, rules, and regulations or parts thereof inconsistent with the provisions of this order are hereby repealed or amended accordingly.

Done this 9th day of August 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary

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DA-CO-ASSTCL-MO-2024-0530-00003