



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 974
Series of 2024

SUBJECT: RECONSTITUTION OF THE SPECIAL HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (SHRMPSB) AND ITS COMPOSITION FOR THE SELECTION OF THE EXECUTIVE DIRECTOR III AND DEPUTY EXECUTIVE DIRECTOR III OF THE FERTILIZER AND PESTICIDE AUTHORITY

In the exigency of the service and in reference to the FPA Board Resolution No. 06, Series of 2022 entitled "Publication of the Fertilizer and Pesticide Authority Vacant Positions", the SHRMPSB for the selection of the Executive Director III and Deputy Executive Director III of the FPA is hereby reconstituted. The composition of the SHRMPSB are the following:

CHAIRPERSON: ALLAN Q. UMALI
Undersecretary for Administration

MEMBERS: ATTY. PAZ J. BENAVIDEZ II
Assistant Secretary for Policy and Regulations

ATTY. ROLAND A. TULAY
Director IV, Administrative Service

SECRETARIAT: Chief, Finance and Administrative Division, FPA Human Resource Management Officer, FPA Board Secretary I

GENERAL FUNCTION OF THE SHRMPSB

The SHMPSB shall assist the FPA Board, the appointing authority of officers of FPA in the judicious and objective selection of candidates for appointment to the vacant position in accordance with the approved Agency Merit Selection Plan (MSP).

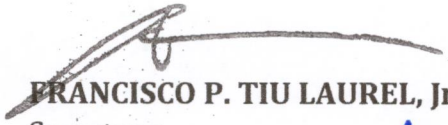
DUTIES AND FUNCTIONS OF THE SHRMPSB SECRETARIAT

1. Prepare a systematic assessment of the qualification of applicants for the position/s;
2. Schedule SHRMPSB meetings and provide notices of such to the members as well as prepare the Minutes/Highlights of the meeting;
3. Present to the SHRMPSB the comparative assessment of applicants for deliberation;
4. Prepare endorsement memorandum/resolution/s for signature of the SHRMPSB;
5. Maintain records of the meetings which shall be made accessible to interested parties only upon submission of a written request and upon approval of the SHRMPSB; and
6. Perform other tasks as needed.

All expenses that may be incurred by the SHRMP SB in the performance of their functions, duties and responsibilities in view of the designation are chargeable against FPA funds and other available funds, subject to the existing government accounting and auditing rules and procedures.

This order shall take effect immediately and shall remain in force until revoke in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 5th day of July, 2024.


FRANCISCO P. TIU LAUREL, Jr.
Secretary A

