



Republic of the Philippines
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DA-CO-AS-SO20240701-00163

SPECIAL ORDER

No. 955
 Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE 5TH DATA ANALYTICS COURSE

In the interest of service, the following Field Operations Service (FOS) personnel are hereby authorized to attend on official time the 5th Data Analytics Course to be conducted by the University of the Philippines Institute for Small-Scale Industries on July 6, 13, and 20, 2024 at the UP Campus, Diliman, Quezon City:

NAME	DESIGNATION
1. Ms. LORNA BELINDA L. CALDA	OIC-Director, Field Operations Service (FOS)
2. Mr. RALPH ALAN C. CENIZA	OIC-Chief, Field Planning Operational Planning Division (FPOPD)


They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** each, chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the seminar-workshop.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 4th day of July 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special Order No. 618, Series of 2024)

