



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

NO: 931
 Series of 2024

SUBJECT: AUTHORITY TO CONDUCT AND ATTEND ON THE HVCDP PLANNING WORKSHOP FOR FY 2025-2026 PROPOSED INTERVENTIONS AND DATA GATHERING FORMAT

In the exigency of service and to ensure the effective implementation of the activity, the DA MIMAROPA is hereby authorized to conduct the "HVCDP Planning Workshop for FY 2025-2026 Proposed Interventions and Data Gathering Format" in Palawan on September 4-5, 2024.

The DA HVCDP MIMAROPA **Planning Workshop for FY 2025-2026 Proposed Interventions and Data Gathering Format** specifically aims to achieve the following objectives:

1. To enhance data gathering mechanisms and forms in collaboration with Agricultural Extension Workers (AEWs) and harmonize data collection efforts with the Philippine Statistics Authority;
2. To develop targets for FY 2025-2026 aligned with the Secretary of Agriculture's directives, with a focus on increasing productivity and promoting GAP certification;
3. To ensure the timely submission of monthly reports on production data using prescribed templates;
4. Present updates on the trainings that ATI plans to implement to prevent duplication of intended participants; and
5. Present list of Organic Agriculture Program's beneficiaries to avoid multiple provisions of interventions to each target beneficiary.

The authorized numbers of participants to attend the activity are as follows:

OFFICE	NUMBER OF PARTICIPANTS
9. DA MIMAROPA	
- Office of the Regional Technical Director	1
- Field Operations Division	
o HVCDP	6
o Organic Agriculture Program	1
- Regulatory Division	1
- Planning, Monitoring and Evaluation Division (PMED)	1


- Regional Agricultural Engineering Division (RAED)	1
- Institutional Development Unit (IDU)	1
- DA -Disaster Risk Reduction Management (DRRM)	1
- Agricultural Program Coordinating Office (APCO)	1
- Regional Agriculture and Fisheries Information Section (RAFIS)	1
- Driver	1
10. Other Agencies	
- Philippine Statistics Authority (PSA)	1
- Agricultural Training Institute (ATI)	1
- Provincial Agricultural and Fisheries Council (PAFC)	1
11. Provincial and Municipal Local Government Unit	41
TOTAL	60

Expenses to be incurred in the conduct of this activity such as lease of venue, food provision, accommodation and the travelling expenses and per diem of the above-mentioned personnel shall be charged against the DA RFO IV B HVCDP funds subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain be considered revoked upon completion of the activity. All orders, memoranda and other issuances inconsistent herewith shall be considered revoked.

Done this 28th day of June, 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special Order No. 618, series of 2024)



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