



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 925
 Series of 2024

SUBJECT : AUTHORITY TO CONDUCT THE MONITORING, EVALUATION AND LEARNING (MEL) CONFERENCE CUM TRAINING ON THE USE OF SIDLAN: ENTERPRISE SUBPROJECTS MONITORING (I-REAP) AND COMMODITY INVESTMENT PLAN MONITORING (I-PLAN) MODULES

In the exigency of service, the Philippine Rural Development Project (PRDP) is hereby authorized to conduct the Monitoring, Evaluation, and Learning (MEL) Conference cum Training on the Use of PRDP Management Information System (MIS) v2.0 or known as Sidlan, particularly its Enterprise Subproject Monitoring and Commodity Investment Plan Monitoring Modules, on July 16-19, 2024, in National Capital Region (NCR).

The expected output of the activity is to capacitate key personnel who are involved in utilizing the upgraded version of the PRDP MIS. The following outputs are expected at the end of the activity:

- Orient the target users, particularly the staff from I-REAP and I-PLAN Components, on the use of Sidlan;
- Populate the system with actual data and information from components and units;
- Capture suggestions and recommendations from the users for the enhancement of the MIS; and
- Come up with agreements and ways forward for the effective utilization of Sidlan by the concerned units and components.

The following participants from different offices are hereby authorized to participate in the said activity:

Office	Number of Participants
Office of the Secretary	3
Office of the National Project Director	2
Office of the National Deputy Project Director	2
NPCO I-REAP	5
NPCO I-PLAN	2
NPCO Admin Unit	2
NPCO MEL Unit	4

NPCO Procurement Unit	2
PSO North Luzon: I-REAP Component (2), I-PLAN Component (1) and MEL Unit (1)	4
RPCO CAR: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 1: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 2: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 3: I-REAP Component (1) and I-PLAN Component (1)	2
PSO South Luzon: I-REAP Component (2), I-PLAN Component (1) and MEL Unit (1)	4
RPCO 4A: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 4B: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 5: I-REAP Component (1) and I-PLAN Component (1)	2
PSO Visayas: I-REAP Component (2), I-PLAN Component (1) and MEL Unit (1)	4
RPCO 6: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 7: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 8: I-REAP Component (1) and I-PLAN Component (1)	2
PSO Mindanao: I-REAP Component (2), I-PLAN Component (1) and MEL Unit (1)	4
RPCO 9: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 10: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 11: I-REAP Component (1) and I-PLAN Component (1)	2

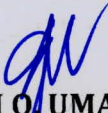
RPCO 12: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO 13: I-REAP Component (1) and I-PLAN Component (1)	2
RPCO BARMM: : I-REAP Component (1) and I-PLAN Component (1)	2
TOTAL	70

The expenses in the conduct of the activity such as food, venue, accommodation, and other incidental expenses shall be charged against the PRDP NPCO funds, while travelling expenses, per diems and other incidental expenses shall be chargeable against the funds of their respective offices, subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 28th day of June, 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special Order No. 618, Series of 2024)



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