



Republic of the Philippines
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DA-CO-AS-SO20240607-00142

SPECIAL ORDER

No. 909

Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING PROGRAM ENTITLED:
"DEVELOPING EFFECTIVE WORK TEAMS"**

In the interest of service, the following Internal Audit Service (IAS) personnel are hereby authorized to attend on official time the training program entitled: "Developing Effective Work Teams" to be conducted by the Personnel Officers Association of the Philippines, Inc. (POAP) on July 9-12, 2024 in Puerto Princesa City, Palawan:

NAME	POSITION
1. Ms. JE-ANNE DG. ARTUZ	Internal Auditor II
2. Ms. MARILYN S. ESPIRITU	Internal Auditor II


They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** each, per diem, and travelling expenses chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 26th day of June 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
Undersecretary for Administration
(as per Special Order No. 618, Series of 2024)