



**SPECIAL ORDER**

No. 903  
 Series of 2024

**SUBJECT: AUTHORITY TO CONDUCT THE “REORIENTATION ON THE PROCUREMENT PROCESS AND THE ROLES OF THE PROCUREMENT COORDINATORS OF THE DEPARTMENT OF AGRICULTURE – CENTRAL OFFICE (DA – CO)” IN NCR**

In the exigency of service and pursuant to the provisions of Republic Act No. 9184 and its Revised Implementing Rules and Regulations and to enhance the comprehension and application of the participants on their respective roles on procurement, the authority is hereby granted to concerned personnel to attend the **“Reorientation on the Procurement Process and the Roles of the Procurement Coordinators of the DA – CO”** in NCR on **July 1 – 4, 2024** (Live-out).

The aforementioned activity will be attended by the Bids and Awards Committee (BAC) 1 and 2, Technical Working Group (TWG), Provisional Members, Head of Offices, Procurement Coordinators, Procurement Division Personnel, and the representatives from the GPPB as follows:

<b>AND 2, MEMBERS, TECHNICAL WORKING GROUP AND PROVISIONAL MEMBERS</b>		
<b>BIDS AND AWARDS COMMITTEE (BAC) 1</b>		
1.	ASSISTANT SECRETARY JAMES A. LAYUG	Bac-1 Chairperson
2.	ATTY. ARMANDO R. CROBALDE, JR.	Bac-1 Vice-Chairperson
3.	DR. HONORIO C. FLAMEÑO	Bac-1 Member
<b>BIDS AND AWARDS COMMITTEE (BAC) 2</b>		
4.	ASSISTANT SECRETARY PAZ J. BENAVIDEZ II	Bac-1 Chairperson
5.	DIRECTOR FERNANDO D. FLORES	Bac-1 Vice-Chairperson
6.	MS. JULIET R. MANGUERA	Bac-1 Member
<b>PROVISIONAL AND TECHNICAL WORKING GROUP MEMBERS</b>		
7.	MR. RONALD C. PAMITTAN	Provisional Member For Goods
8.	ENGR. JANICE P. VARGAS	Provisional Member For Infrastructure
9.	DIRECTOR JUNIBERT E. DE SAGUN	Provisional Member For Consulting
10.	MR. XERXEES R. REMOROZO	Provisional Member For IT
11.	MS. BETHZAIDA B. SARIAN	Provisional Member For Media Services
12.	ENGR. TEDDY T. CASUCOG	TWG Members
13.	MS. SUSAN L. DEL ROSARIO	
14.	ATTY. ABRAHAM P. GUIAO	
15.	MS. ROSEMARIE Z. GO	
16.	MR. JACKY MARN G. HORTALEZA	
17.	MS. CLAIRE ADELENE F. ABENGOZA	
18.	MS. DAVIELYNE B. TORRES	
19.	MS. GENALYN T. ANDRES	
20.	MS. JORILYN A. ROSALES	
21.	MR. ELVIN RAY C. SABULARSE	

<b>HEAD OF OFFICE / COORDINATOR / PROCUREMENT DIVISION PERSONNEL</b>		
22.	OFFICE OF THE SECRETARY	JESELYN BERJA-SANTOS
23.		PAULINO M. SANTOS
24.	OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION	HEAD OF OFFICE
25.		MARIE CARRISIMA U. ROSETE
26.	OFFICE OF THE UNDERSECRETARY FOR SPECIAL CONCERNS AND OFFICIAL DEVELOPMENT ASSISTANCE	LORENZO INIGO MIGUEL ANGELES
27.		FELY ROSE TERMO
28.		JOLLIBE D. AMBAT

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29.	OFFICE OF THE UNDERSECRETARY FOR FINANCE	ANTONIO S. MEDINA JR.
30.	OFFICE OF THE UNDERSECRETARY FOR POLICY, PLANNING AND REGULATIONS	SHARON U. FLORES
31.		JOAN BERNADETTE L. BULAON
32.	OFFICE OF THE UNDERSECRETARY FOR ATTACHED AGENCIES AND CORPORATIONS	MA. RIZALIN B. BERDULAGA
33.		KRIZTYNA MARY ELA M. BENEDICTOS
34.	OFFICE OF UNDERSECRETARY FOR OPERATION AND AGRI FISHERIES MECHANIZATION	MARIA CONCEPCION R. MACASADDU
35.		LORNA P. FLORES
36.	OFFICE OF USEC FOR BARMM	CHELA AMOR V. NEPOMUCENO
37.		DANIEL S. PORTILLO
38.	OFFICE OF THE ASSISTANT SECRETARY FOR ADMINISTRATION	ASSISTANT SECRETARY ALLEN KRISTOPHER A. ANARNA
39.		ATTY. RACHEL HAZEL T. DE ALBAN
40.		ROSARIO RHODORA L. ROXAS
41.	OFFICE OF THE ASSISTANT SECRETARY FOR FINANCE	ASSISTANT SECRETARY TELMA C. TOLENTINO
42.		FERDINAND S. LLAMADO, JR.
43.	OFFICE OF THE ASSISTANT SECRETARY FOR POLICY AND REGULATIONS	JOHN BRYAN G. MICUTUAN
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45.	OFFICE OF THE ASSISTANT SECRETARY FOR DA INSPECTORATE AND ENFORCEMENT	JERRY A. LORESCO
46.		RICA ROSE A. INOCENCIO
47.	OFFICE OF THE ASSISTANT SECRETARY FOR PLANNING AND PROJECT DEVELOPMENT	RALPH S. LACANILAO
48.		KEZIAH YVETTE A. LABAYO
49.	OFFICE OF THE ASSISTANT SECRETARY FOR LEGISLATIVE, DLLO AND CONSUMER AFFAIRS	MARLET M. BAGTANG
50.		VILMA D. AVENDANO
51.	OFFICE OF THE ASSISTANT SECRETARY FOR SPECIAL CONCERNS AND OFFICIAL DEVELOPMENT ASSISTANCE (ODA)	AIRENE A. TEODORO-CAMAYUDO
52.		ANGELO T. MENDOZA
53.	OFFICE OF THE DIRECTOR FOR ADMINISTRATIVE SERVICE	LIEZL BALDESCO
54.		GRACIEL MARIE P. GATCHO
55.	PROCUREMENT DIVISION	ATTY. MELINDA D. DEYTO
56.		ALDOUS CHRISTAN L. SALTA
57.	RECORDS DIVISION	JAICEL V. GARCIA
58.	PERSONNEL DIVISION	JONATHAN C. REAL
59.		JOAN M. DILLO
60.		CHERYL C. SUAREZ
61.	AGRICULTURE AND FISHERIES INFORMATION DIVISION (AFID)	HELEN A. GALES
62.		FLORENCIA M. GARCIA
63.		KRYSTELLE YMARI A. VERGARA
64.		ASUNCION M. CABUG-OS
65.	GENERAL SERVICES DIVISION	ROSEMARIE S. AQUINO
66.		CLARIDA P. ANTONIO
67.		LILY ROSE ZORRILLA
68.	FINANCIAL AND MANAGEMENT SERVICE - OFFICE OF THE DIRECTOR (FMS-OD)	FARIDA C. QUIJANO
69.		SANDRO ERICSON BUENAOBRA
70.	BUDGET DIVISION	SYLVIA L. RELLOSA
71.		JOEY ANDREW T. ALBOS
72.		KRYZZA MAE M. OPLE
73.	ACCOUNTING DIVISION	KATE ANNE T. CARTA
74.	MANAGEMENT DIVISION	JOCELYN O. MOGADO
75.		JOHN EDVAL P. SUMALINOG
76.	IAS MAD	JE-ANNE DG. ARTUZ

<b>HEAD OF OFFICE / COORDINATOR / PROCUREMENT DIVISION PERSONNEL</b>		
77.		JOHN LAURENCE BIOSANO
78.	IAS OAD	OLIVIA M. GANOTICE
79.		CARLAH JEANE DE GUZMAN BASINA
80.	LEGAL SERVICE	EVELYN P. TALLADA
81.	OFFICE OF THE DIRECTOR FOR PLANNING AND MONITORING SERVICE (PMS-OD)	MICHAEL R. SOLLERA
82.		ROSILA E. ABASOLA
83.	INVESTMENT PROGRAMMING DIVISION (IPD)	JOSEPH C. MANICAD
84.		VICTORIA F. ALAY
85.	MONITORING AND EVALUATION DIVISION (MED)	ROSALIA B. JACALAN
86.	PLANNING AND PROGRAMMING DIVISION (PPD)	ANNIE MARIA CONCEPCION R. LOPEZ
87.		CIRUS M. SECCIONA
88.	OFFICE OF THE DIRECTOR FOR PROJECT DEVELOPMENT SERVICE	RAMONCITO S. ICALLA
89.	PROJECT IDENTIFICATION AND EVALUATION DIVISION (PIED-PDS)	SONIA T. SAN JOSE
90.		REINA JOY ROMÉ
91.	PROJECT PACKAGING AND RESOURCE MOBILIZATION DIVISION (PPRMD-PDS)	NOREEN D. DE GUZMAN
92.		KIMBERLY P. CASTILLO
93.	PUBLIC-PRIVATE PARTNERSHIP (PPP) UNIT	HAIPHA MAE D. PERALTA
94.		HANA CELINA E. TAGUBA
95.	INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE (ICTS) - OFFICE OF THE DIRECTOR	JORDAN ISRAEL J. CABANDING
96.	DATABASE MANAGEMENT DIVISION (ICTS-DMD)	SAMUEL IMMANUEL D. BAUTISTA
97.		RHEA AILEENE N. BANAAG
98.	NETWORK OPERATIONS AND MANAGEMENT DIVISION (ICTS-NOMD)	ROSALYN A. GASATAN
99.		IGNAZZKY B. ARELLANO
100.	PLANNING AND STANDARDS DIVISION (ICTS-PSD)	JOCELYN D. CUSTODIA
101.		MARIE LOISE Q. ARENAS
102.	SYSTEMS APPLICATION & DEVELOPMENT DIVISION (ICTS-SADD)	CAMILO A. ANDI, JR.
103.		LINDSAY RANDY S. UBAS
104.	OFFICE OF THE DIRECTOR FOR AGRIBUSINESS AND MARKETING ASSISTANCE SERVICE (AMAS - OD)	ZARAH S. TORRES
105.		MARICRIS I. REQUILMAN
106.	AGRIBUSINESS PROMOTION DIVISION (AMAS-APD)	MARIA JHUNESSA V. INGUIITO
107.		ROWENA F. MALLORES
108.	MARKET DEVELOPMENT DIVISION (AMAS-MDD)	JOSEPH B. BALDELOMAR
109.	AMAS - AGRIBUSINESS INDUSTRY SUPPORT DIVISION (AISD)	KASSANDRA CAMILLE G. UBAS
110.	POLICY RESEARCH SERVICE	CARMELA M. GONZALES
111.	TRADE REMEDIES UNIT (TRU)	JOSHUA T. ROBOSA
112.	INTERNATIONAL AFFAIRS DIVISION (IAD)	ROSARO K. TATLONGHARI
113.		CARLO L. SARMIENTO
114.	OFFICE OF THE DIRECTOR, FIELD OPERATIONS SERVICE (FOS-OD)	JENNIFER PANGILINAN
115.	RICE COMPETITIVENESS ENHANCEMENT FUND (FOS-RCEF)	JERRICHO L. MARIANO
116.		JOSHCELLE PATRICIA F. BANAWA
117.	FOS - RSBSA	ROMEO E. ROSAL JR.
118.	SPECIAL PROJECT COORDINATION MANAGEMENT ASSISTANCE DIVISION (SPCMAD)	ANGELITA D. MARTIR
119.		MARILYN T. ATIENZA
120.	NATIONAL ANTI-POVERTY COMMISSION (NAPC)	JOSEPH J. DASALLA
121.		JOHN MARTIN H. FLORES
122.	FIELD PROGRAMS OPERATIONAL PLANNING DIVISION (FPOPD)	EDELYN JOY LEVERA

<b>HEAD OF OFFICE / COORDINATOR / PROCUREMENT DIVISION PERSONNEL</b>		
123.	SPECIAL AREA FOR AGRICULTURAL DEVELOPMENT (SAAD)	JULIET F. CRUZ
124.		JHEY ANN M. NEPOMUCENA
125.	DA - CLIMATE RESILIENT AGRICULTURE OFFICE	RAE MICHAEL B. BARBOSA
126.		RHODA FAITH H. LEE
127.	HIGH VALUE CROPS DEVELOPMENT CREDIT	CHERYL MARIE NATIVIDAD-CABALLERO, MTM
128.		LEONEL L. LIMBAUAN
129.	4K PROGRAM	LUCIA A. CAMPOMANES
130.		ANALISA MORA
131.		MR. NORBERTO E. ERGINA, JR.
132.	NATIONAL LIVESTOCK PROGRAM (NLP)	MS. RHODORA C. BALAIS
133.	NATIONAL CONVERGENCE INITIATIVE (NCI)	MARIA BITUIN B. BATALLER
134.		ENRICO G. TEANO
135.	DA-RICE PROGRAM	RENANTE MIANO
136.	ACEF-PROGRAM MANAGEMENT SECRETARIAT	DODGE C. URRIZA
137.		JOVITA B. ELOCRE
138.	ACEF-SCHOLARSHIP	RUSSELL C. CAMUNGGAY
139.		JEAN MICA R. TEJENO
140.		MARK F. MATUBANG
141.	BUREAU OF AGRICULTURAL AND FISHERY STANDARDS (BAFS)	ROXANNE P. LIZARDO
142.		ROWENA B. DACANAY
143.	NATIONAL ORGANIC AGRICULTURE PROGRAM (NOAP)	GLENN B. UMANDAP
144.		KHORINA NINA S. PADILLA
145.	FARM AND FISHERIES CLUSTERING AND CONSOLIDATION PROGRAM (F2C2)	JEAN JACQUES ROBERT E. RAMON
146.	FOOD DEVELOPMENT CENTER - OD	AGUSTINA M. JOSE
147.		MELANIE Y. VELARDE
148.	FDC - QED	RUTH V. TORRES
149.	FDC - TDD	JUNNEL METRILLO
150.	FDC - ISD	MA. CHARMAINE C. RICAFRENTE
151.	NUPAP	HAZEL JOY GUSI
152.		DANIELA MARI SUPERAL
153.		JERICHO ROLAND V. GUDELOS
154.	HALAL PROGRAM MANAGEMENT OFFICE	JOANNA MARIE V. BAYRON
155.	NATIONAL CORN PROGRAM	CATHERINE S. TUMAQUE
156.		MARCO PAULO F. RECONES
157.	PROCUREMENT DIVISION	YORAM S. LOPEZ
158.		LOTIS H. LOPEZ
159.		LEAH KATRINA C. MONSANTO
160.		RICK JAMES M. RODRIGUEZ
161.		JESUS L. RENTOSA, JR.
162.		MA. PAULA JOYCE D. BENAVIDEZ
163.		APRIL ANNE A. LANUZA
164.		ROWEIJI BAUTISTA
165.		MAY B. DUAZO
166.		LUZVIMINDA S. MANIO
167.		KARL L. AGUSTIN
168.		BEA MARIE ANDREA B. PACLIBAR
169.		MARK CHRISTIAN D. ENCARNACION
170.		MARIA TERESA B. MANLANGIT
171.		ORVIN A. RULONA
172.		MARISSA P. MATIAS
173.		JENNYLYN A. TOLENTINO
174.		KRISKA B. SEVIDAL
175.		MARMIE L. ZAPATA
176.		VINOE SANTIAGO M. LOYOLA
177.	JOTT T. ZAPATA	

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178.	JOSEPHINE T. ENERO
179.	JEO GAWAIN S. GENOVE
180.	MAYUMI REYELA K. RILLON
181.	DANILO R. CORTAGA
182.	ERIKA NITZ V. PILARIZA
183.	MARC LENDYL A. SUBILLAGA
184.	EDEN MAE C. MALASIG
185.	JOEY B. BANTA
186.	MATTHEW M. CAZCARRO
187.	JOSE MARIA ARIEL Q. LAXA


OBSERVERS / RESOURCE SPEAKER / SUPPORT STAFF		
188.	OFFICE OF THE SECRETARY	3
189.	COMMISSION ON AUDIT	2
190.	RESOURCE PERSON	2
191.	SUPPORT STAFF	7

The expenses to be incurred for travelling, lease of venue, food, transportation, payment of honorarium, supplies and materials for the activity shall be charged against DA-OSEC Funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders and issuances inconsistent herewith are deemed revoked.

Done this 25<sup>th</sup> day of June 2024.

**APPROVED / DISAPPROVED:**

  
**ALLAN Q. UMALI**  
 Undersecretary for Administration  
 (Special Order No. 618, series of 2024)



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