



Masaganang Agrikultura,
Maunlad na Ekonomiya

Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474



DA-CO-AS-SO20240618-00154

SPECIAL ORDER

No. 883
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE 5TH DATA ANALYTICS COURSE

In the interest of service, the following Office of the Undersecretary for Special Concerns and Official Development Assistance (ODA) personnel are hereby authorized to attend on official time the 5th Data Analytics Course to be conducted by the University of the Philippines Institute for Small-Scale Industries on July 6, 13, and 20, 2024 at the UP Campus, Diliman, Quezon City:

NAME	POSITION
1. Mr. LEMUEL A. ALAGON	Agriculturist II
2. Mr. WILFREDO B. RUIN	Planning Officer IV


They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** each, chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the seminar-workshop.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 24th day of June 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
Undersecretary for Administration
(as per Special Order No. 618, Series of 2024)