



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 873

Series of 2024

SUBJECT : AMENDMENT TO SPECIAL ORDER NO. 426, SERIES OF 2024 RE: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE SEMINAR-WORKSHOP ON ELECTRONIC RECORDS MANAGEMENT POLICY (ERMP)

In the interest of service, Special Order No. 426, series of 2024 is hereby amended to replace and add participants to the Seminar-Workshop on Electronic Records Management Policy on 24 to 28 June 2024 at Talisay, Batangas, Region IV-A, to wit:

Table 1. Replacement of resource speakers and participants

a. Resource Speaker			
No (per SO # 426, s of 2024)	From	To	Office
3	Mr. Terence Michael A. Tablizo	Mr. Remmel G. Talabis	National Archives of the Philippines (NAP)
4	Ms. Anna Theresa Magundayao	Ms. Exhia R. Dondonilla	NAP
b. Participant			
No (per SO # 426, s of 2024)	From	To	Office
8	Ms. Graciél Marie P. Gatcho	Mr. Nobert Jazel M. del Rosario III	Office of the Undersecretary for Administration
14	Ms. Liezle F. Baldesco	Ms. Kristine Joy V. de Leon	Office of the Assistant Secretary for Administration
16	Ms. Minda C. Mendoza	Ms. Coleen Alexis T. Ramos	Office of Assistant Secretary for Finance
21	Mr. Menandro S. Aguilar, Jr.	Mr. Herman L. Panes	Office of the Assistant Secretary for Regulations
23	Ms. Arlyne T. Ame	Ms. Graciél Marie P. Gatcho	Office of the Director – Administrative Service (OD, AS)
26	Ms. Jorilyn A. Rosales	Ms. Venus Anne J. Centeno	GSD-Cash and Disbursement Section, AS
42	Atty. Davielyne B. Torres	Mr. Ralph Janssen Purugganan	Research and Regulations Division, Legal Service
43	Ms. Claire Adelene F. Abengoza	Mr. Mikhael Viktor R. Te, Jr.	Office of the Director, Legal Service
52	Mr. Aaron E. Añonuevo	Ms. Lita G. Baldoz	Financial Management Service - Budget Division
64	Mr. Jonathan C. Baccoy	Mr. Victor Joseph G. Batara	Internal Audit Service - Management Audit Division
66	Ms. Edelyn Joy L. Levera	Ms. Jennifer L. Pangilinan	Office of the Director – Field Operations Service (OD FOS) and Field Programs Operational Planning Division

			and Field Programs Operational Planning Division (FPOPD)
79	Mr. Brian Joseph S. Quanico	Mr. Jean-Jacques Robert E. Ramon	Farm and Fisheries Clustering and Consolidation Program (F2C2)
97	Ms. Marian Julie I. Panarigan	Ms. Jean Mica-Tejeno	ACEF-PMO – Grant-in-Aid Program Unit
99	Mr. John Dexter D. Carolina	Ms. Anne Lyne B. Quimosing	Gender and Development (GAD)
109	Ms. Rolibeth B. Zapata	Ms. Grace S. Supan	Department of Agriculture – Regional Field Office III (DA-RFO III)
119	Mr. Elisha Paul P. Balite	Ms. Shiela Marrie P. Lozano	DA-RFO VII
128	Ms. Gerli Fe A. Lazaga	Mr. Jan Clyde Angelo B. Orias	DA-RFO XI
130	Mr. Alfred Ian B. Egaran	Mr. Vincent J. Go	DA-RFO XII
132	Ms. Josephine A. Mazo	Ms. Jeanne D. Pajo	DA-RFO XIII
153	Ms. Glydel Anne L. Salanio	Ms. Hannah Patricia H. Lizardo	Agricultural Credit Policy Council (ACPC)
154	Ms. Leina M. Bico	Ms. Ma. Kathleen G. Alamani	ACPC
160	Ms. Rovina R. Piñera	Ms. Shirley T. Viloría	Philippine Carabao Center (PCC) Tuguegarao City, Cagayan
162	Ms. Zoraida F. de Guzman	Mr. Celso R. Mateo Jr.	Philippine Council for Agriculture and Fisheries
168	Ms. Ma. Teresa R. Clariz	Ms. Consolacion D. Diaz	Philippine Rice Research Institute (PhilRice)
169	Mr. Kristofferson C. de Guzman	Ms. Cielo Luz C. Mondejar	PhilRice
172	Mr. Ransey S. Cataran	Mr. Rence Michael M. Lanuza	National Irrigation Authority (NIA)
174	Ms. Zenaida T. Arrojo	Mr. Deevide John Rayze B. Briosos	National Tobacco Authority (NTA)
176	Ms. Virginia S. Formeloza	Ms. Roxanna Samantha T. Albento	Philippine Coconut Authority (PCA)
177	Mr. Isagani N. Zorra	Mr. Sanly P. Fernandez	PCA
191	Kristine Joy V. de Leon	Mr. Alberto Luis R. Relucio	Records Division, AS
c. Technical Support			
No (per SO # 426, s of 2024)	From	To	Office
182	Mr. Crisaldo P. Abadilla	Mr. Jordan Israel J. Cabanding	Information and Communications Technology Service - Network Operations and Management Division (ICTS - NOMD)

Table 2. Additional participants

No	Participant	Office
1	Atty. Rachel Hazel T. De Alban	Office of the Assistant Secretary for Administration (Asec for Administration)
2	Mr. Raymond Karl A. Perez	Asec for Administration
3	Ms. Virginia P. Esquierda	Information and Communications Technology Service – Office of the Director (ICTS – OD)
4	Ms. Carmela G. Villafuerte	ICTS - Network Operations and Management Division (NOMD)
5	Mr. Francis Louis A. Ufemia	ICTS - Database Management Division
6	Mr. Lindsey Randy S. Ubas	ICTS - Systems and Application Development Division
7	Mr. John Crisdell U. Lagsit	Department of Agriculture-Regional Field Office IV-A (DA RFO IV-A)
8	Mr. Mark Louie Jhon B. Caparros	DA RFO XII
9	Mr. Royce Brando R. Rey	Bureau of Plant Industry (BPI), Quezon City
10	Ms. Cozy Mae D. Santiago	National Dairy Authority (NDA)
11	Ms. Ana Marie Condinato	NDA
12	Mr. Glenn L. Empaynado	Records Division, Administrative Service
No	Technical Support	Office
13	Mr. Jacky Marn G. Hortaleza	ICTS – NOMD

All other provisions stated in SO No. 426, series of 2024 shall remain the same.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 20th day of JUNE 2024.

FRANCISCO P. TIU LAUREL JR.
Secretary



DA-CO-AS-SO20240610-00147