



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 845
 Series of 2024

SUBJECT: AUTHORITY TO ATTEND THE 11TH CONGRESS AND 2024 PHILIPPINE AGRICULTURISTS' SUMMIT

In the interest of service, the following personnel from the Office of the Secretary (OSEC) are hereby authorized to attend, on official time, the **11th Congress and 2024 Philippine Agriculturists' Summit** of the Philippine Association of Agriculturists, Inc. (PAA) on **July 1-5, 2024** at the Royce Hotel, Clark Freeport, Angeles City, Pampanga.


NAME	POSITION
Charmaine A. San Pedro	Economist III
Rowena Fatima P. Relativo	Agriculturist II
Renelyn M. Gamaya	Agriculturist II

They are authorized to collect the registration fee per member of **EIGHT THOUSAND FIVE HUNDRED PESOS (PhP 8,500.00)** and **ELEVEN THOUSAND PESOS (PhP 11,000.00)** per non-member participant, travelling expenses, per diems and other incidental expenses chargeable against DA-OSEC funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.

As such, they are required to submit a Learning Application Plan to the Human Resource Development Division (HRDD) within five (5) days after the live-in training and seminar.

In case of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 7th day of June 2024.


FRANCISCO P. TIU LAUREL JR.
 Secretary

