



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

NO. 838

Series of 2024

**SUBJECT: RECONSTITUTION OF THE STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) REVIEW AND COMPLIANCE COMMITTEE AT THE DA-CENTRAL OFFICE**

In view of the retirement and new assignments of DA officials, the Members of the SALN Review and Compliance Committee at the DA-Central Office is hereby reconstituted as follows:

Chairperson : **ALLAN Q. UMALI**  
Undersecretary for Administration

Members : **ATTY. ALLEN KRISTOPHER A. ANARNA, CPA**  
Assistant Secretary for Administration

**JESSAMIN B. ARANAS**  
Officer-in-Charge, Chief Personnel Division

The following are the duties of the Committee:

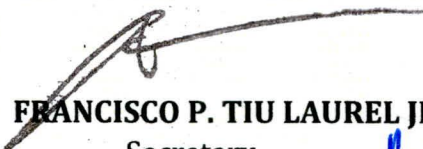
1. Ensure that all officials and employees in the DA-Central Office submit their accomplished SALN Form within the prescribed period.
2. Ensure compliance with the minimum requisites for content and formalities prescribed under Republic Act 6713 and its Implementing Rules and Regulations as follows:
  - a. Basic Information
  - b. Assets (Real Properties and Personal Properties)
  - c. Liabilities;
  - d. Net Worth;
  - e. Financial Connections and Business Interests and
  - f. Relatives in the Government

Assistant Secretary Anarna is further authorized to act as Administering Officer of the SALN of the rank-and-file employees while the SALN of the officials must be notarized by a notary public. The attestation made by the declarants in their SALN have to be administered/notarized by the Administering Officer/Notary Public for the oath to be legally effective.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 7<sup>th</sup> day of June 2024.



  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary

DA-CO-AS-SO20240508-00123