



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 828
Series of 2024

SUBJECT: DESIGNATION OF MS. LOVELY JOY C. DE LEON-CAROLINO AS ALTERNATE REGULAR DISBURSING OFFICER FOR GENERAL SERVICES DIVISION

In the exigency of service, **MS. LOVELY JOY C. DE LEON-CAROLINO**, Administrative Officer II of GSD, is hereby designated as **ALTERNATE REGULAR DISBURSING OFFICER** whenever the Chief of the Cash and Disbursement Section/Regular Disbursing Officer is on official travel or on official leave of absence.

She shall be guided by and strictly comply with existing applicable accounting and auditing rules and regulations. Furthermore, she will be bonded accordingly.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 7th day of JUNE 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



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