



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

NO. 819

Series of 2024

SUBJECT : DESIGNATION OF MR. RONALD C. PAMITTAN, AS SPECIAL DISBURSING OFFICER (SDO) TO HOLD CASH ADVANCE FOR DA - ANNIVERSARY CELEBRATION ON JUNE 2024

In the exigency of service, **MR. RONALD C. PAMITTAN** Chief, Administrative Officer, General Services Division, is hereby designated as **SPECIAL DISBURSING OFFICER** in relation to the holding of the 2024 DA Anniversary Celebration.

As such, Mr. Pamittan is hereby authorized to handle Cash Advance amounting to **NINETY FIVE THOUSAND SEVEN HUNDRED PESOS (PHP95,700.00)** to be used solely for the following:

PARTICULARS	AMOUNT
Meal	Php5,700.00
Stage Decoration	Php60,000.00
Other Supplies	Php30,000.00
TOTAL =	PHP95,700.00

Moreover, Mr. Pamittan shall be guided by the rules and regulations covering the handling of government funds. Liquidation report shall be accomplished immediately upon the completion of the activity.

This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 7th day of June 2024.

FRANCISCO P. TIU LAUREL JR.
Secretary



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