



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 815
 Series of 2024

SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE IN THE FIELD PROGRAMS OPERATIONAL PLANNING DIVISION (FPOPD) MID-YEAR ASSESSMENT AND PLANNING WORKSHOP

The Field Programs Operational Planning Division (FPOPD), under the Department's Field Operations Service (FOS), is mandated to translate into realistic commodity operational plans and program guidelines the strategic plans of the Department, provide operational policy framework in the implementation of commodity programs and disaster/climate risk reduction and management activities (DRRM), develop and maintain the GIS-based Disaster/Climate Risk Reduction and Management Information System (DRRMIS) and the Operations Management Information System (O-MIS), and develop the operational plans and guidelines on DRRM activities.

The Division, composed of 19 plantilla positions, also handles two of the Department's Banner Programs, Rice and Corn Programs. These commodity programs hire its personnel/Job Orders to perform various specific tasks. There is also the DA Rehabilitation and Recovery Project Support Office (RRPSO) which oversees all rehabilitation and recovery activities and monitors the implementation and accomplishment.

As per Civil Service Commission, each Office is required to submit the Office Performance Commitment and Review (OPCR) and each personnel must submit the Individual Performance Commitment Review (IPCR). Given the number of staff the FPOPD employs and the schedule of each Section/unit under the Division, there is a need to conduct a Division-wide workshop to finalize the above mentioned requirements.

Thus, a mid-year assessment and planning workshop shall be conducted on June 24 - 28, 2024 in Region IV-A. The workshop shall also cover a Complete Staff Work Training as part of capacitating DA FPOPD personnel for a more efficient day-to-day office operations.

All personnel reporting under the FPOPD are hereby authorized to attend the activity, including officials from the Field Operations Service:

No.	Name	Designation
Field Programs Operational Planning Division		
1.	Mr. Ralph Alan C. Ceniza	OIC- Chief
2.	Ms. Perla L. Gines	OIC - Assistant Chief

Operational Planning Section - Rice Program		
3.	Ms. Adriel C. Abando	Agriculturist II
4.	Ms. Jessa F. Cardinoza	Agriculturist II
5.	Ms. Pamela Kristine A. Cruz	Development Management Officer II
6.	Mr. Michael Jay G. Biguerras	Project Development Officer III
7.	Ms. Marielle Angeline M. Bonus	Project Development Officer III
8.	Ms. Aira Marie S. Nuevo	Project Development Officer III
9.	Ms. Stephanie Faye T. Ona	Project Development Officer III
10.	Ms. Michelle S. Paragas	Project Development Officer II
11.	Ms. Kisha Althea G. Beja	Project Development Officer II
12.	Ms. Christine C. Empig	Project Development Officer II
13.	Mr. Kit O. Apolinario	Project Development Officer II
14.	Ms. Sharlene L. Macarubbo	Project Development Officer II
15.	Mr. Mark Leo L. Francisco	Project Assistant III
16.	Ms. Rachelle V. Rosete	Project Development Officer I
17.	Mr. Renante M. Miano	Administrative Assistant V
18.	Mr. Rolando E. Mercado	Administrative Assistant II
19.	Ms. Diana Rose F. Gaspar	Senior Science Research Specialist
20.	Ms. Esther D. Velasquez	Assistant Manager/Project Coordinator
21.	Mr. Jay Esposo	Administrative Assistant II
22.	Mr. Jake Lozano	Administrative Assistant II
23.	Mr. Rodeloid Casta	Administrative Assistant II
Operational Planning Section - Corn Program		
24.	Dir. Milo D. Delos Reyes	Program Director
25.	Dr. Candido B. Damo	Project Development Officer IV
26.	Ms. Riciena Louise Z. Bulngot	Development Management Officer II



27.	Ms. Leilani Joy M. Castuera	Agriculturist II
28.	Ms. Rosel L. Parado	Development Management Officer I
29.	Mr. Rodolfo N. Panganiban	Senior Science Research Specialist
30.	Ms. Maria Geralyn G. Lopez	Agriculturist I
31.	Mr. James Anthony F. Bacara	Project Development Officer II
32.	Mr. Jay Ferson R. Delgado	Project Development Officer II
33.	Ms. Lorry B. De Jesus	Project Development Officer II
34.	Mr. Gerald S. Lirazan	Chauffeur III
35.	Mr. Harvey D. Ramos	Project Assistant III
36.	Ms. April Joy A. Simeon-Padilla	Project Development Officer II
37.	Ms. Jhean Laila A. Sinfuego	Project Development Officer II
38.	Ms. Kristine Gabrielle O. Soriano	Project Development Officer II
39.	Mr. Carlos M. Gayo	Project Assistant III
Disaster Risk Reduction Office		
40.	Ms. Aubrey Caoile-Layao	Agriculturist I
41.	Mr. Arron Lucius B. Herbon	Development Management Officer I
42.	Mr. Allan Earl S. Labrador	Agriculturist I
43.	Mr. Mark Jetro S. Mortel	Project Development Officer III
44.	Ms. Marianne Merhiel G. Icawat	Project Assistant IV
45.	Ms. Ghian Mae D. Medes	Project Assistant III
Disaster Climate Information Office		
46.	Ms. Jemflor Ann Imperial-Santiago	Agriculturist II
47.	Mr. Rommel Espinosa	Information System Analyst II
48.	Mr. Jaime I. Reyes Jr.	Project Development Officer II
49.	Ms. Princess Joy Garcia	Project Development Officer II
50.	Ms. Princess B. Castillo	Project Development Officer II

Rehabilitation and Recovery Support Office		
51.	Ms. Katherine B. De Vera	Development Management Officer II
52.	Ms. Aprilyn C. Almonte	Project Development Officer II
53.	Ms. Ma. Cristina C. Barcita	Project Development Officer II
54.	Ms. Angela S. Naco	Project Development Officer II
55.	Ms. Catherine S. Tumaque	Project Assistant III
56.	Mr. Benjamin Adogol Sr.	Chauffeur III
Operations Management Information Section		
57.	Mr. Dave Christian M. Delos Santos	Information Technology Officer II
58.	Ms. Kristelle Lorizz P. Carino	Project Development Officer II
59.	Mr. Mark Adrian L. De Jesus	Project Development Officer II
60.	Mr. Edison M. Tuazon	Information Systems Analyst I
Administrative Unit		
61.	Ms. Edelyn Joy Levera	Project Assistant II
62.	Ms. Maria Wena A. Padura	Administrative Assistant III
63.	Ms. Rosalita B. Escano	Administrative Assistant I
64.	Ms. Mary Jean V. Onate	Administrative Assistant I
Registry System of Basic Sectors in Agriculture		
65.	Ms. Naomi Ann P. Rufino	Development Management Officer III
66.	Ms. Marife I. Novilla	Executive Assistant III
67.	Ms. Jesselle May N. Silada	Development Management Officer II
68.	Ms. Jenniel A. Morales	Development Management Officer II
69.	Ms. Maria Elaica M. Quebec	Development Management Officer I
70.	Mr. Romeo E. Rosal, Jr.	Administrative Assistant V
Office of the Field Operations Service		
71.	Ms. Lorna Belinda L. Calda	OIC-Director for Field Operations Service



72.	Mr. Jedidiah D. Sarmiento	Project Development Officer II
73.	Mr. Gabriel Angelo Valeriano	Project Development Officer II
74.	Ms. Erika Mae B. Racho	Project Development Officer I
75.	Ms. Jennifer L. Pangilinan	Administrative Aide VI
76.	Ms. Kristina Bernadette E. Bagtas	Administrative Assistant I
Office of the Undersecretary for Operations		
77.	Engr. Roger V. Navarro	Undersecretary for Operations
78.	To be determined	
Office of the Undersecretary for Rice Industry Development		
79.	Engr. Christopher V. Morales	Undersecretary for Rice Industry Development
80.	Mr. Emerson S. Yago	Director, Rice Clustering and Consolidation under MRIDP
81.	Mr. Glenn D. Estrada	Director, Digitalization and Value Chain under MRIDP
82.	Ms. Louise Jeanne Delica	Executive Assistant IV
83.	Ms. Julian Nicole Ann Garcia	Project Development Officer IV
84.	Mr. Richard Kevin Santiago	Senior Administrative Assistant III
85.	Mr. Ariel Villaflor	Administrative Assistant V
86.	Ms. Rosavella Mercurio	Administrative Assistant III
87.	Mr. Allan Jay Solomon	Administrative Aide V
88.	Mr. Ronilo Matias	Administrative Aide III
89.	Mr. Rachel Franco	Administrative Assistant II
Office of the Assistant Secretary for Operations		
90.	U-Nichols A. Manalo	Assistant Secretary for Operations and National Rice Program Director
91.	Lorenzo Seno	Administrative Aide IV



MRIDP Consultants		
92.	Dr. Andrew B. Villacorta	Project Development Officer IV
93.	Dr. Valentino C. Perdido	Project Development Officer IV
94.	To be determined	
RFO IVA Secretariat		
95.	Ms. Chillina P. Beato	Agriculturist II
96.	Ms. Luz Mercado	Administrative Aide IV
97.	Mr. Jerome Puebla	Agriculturist I
98.	Ms. Mary Criselle Sotto	Agriculturist I
99.	Ms. Diane Grace Paz	Project Assistant II
100.	Ms. Ainee Adrias	Project Assistant III

All expenses relative to the conduct of this planning workshop shall be chargeable against the funds of the Regional Field Office IV-A, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 3rd day of JUNE 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
Undersecretary for Administration
 (as per Special Order No. 618, Series of 2024)

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