



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
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SPECIAL ORDER

No. 812

Series of 2024

SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 768 RE: CREATION OF A TECHNICAL WORKING GROUP ON THE FORMULATION OF GUIDELINES FOR THE IMPLEMENTATION OF PRESIDENTIAL ADMINISTRATIVE ORDER (PAO) NO. 20, SERIES OF 2024, "FURTHER STREAMLINING ADMINISTRATIVE PROCEDURES AND POLICIES AND REMOVING NON-TARIFF BARRIERS ON THE IMPORTATION OF AGRICULTURAL PRODUCTS"

Special Order No. 768 on the creation of a Technical Working Group (TWG) on the formulation of guidelines for the implementation of Presidential Administrative Order (PAO) No. 20, Series of 2024 regarding streamlining of administrative procedures and policies and removing non-tariff barriers is hereby amended to clarify the functions of the TWG and limit the membership to the agencies identified in the PAO. Special Order No. 768, Series of 2024 included other border-related agencies. Hence, the composition of the TWG are as follows:

CHAIRPERSON: ATTY. ASIS G. PEREZ
Undersecretary for Policy, Planning, and Regulations

VICE CHAIRPERSON: ATTY. PAZ J. BENAVIDEZ II
Assistant Secretary for Policy and Regulations

MEMBERS:

CONSTANTE J. PALABRICA
Assistant Secretary for Swine and Poultry and
OIC, Director, Bureau of Animal Industry

GERALD GLENN F. PANGANIBAN
Director, Bureau of Plant Industry

ISIDRO M. VELAYO JR.
OIC, Director, Bureau of Fisheries and Aquatic Resources

CLARITA M. SANGCAL
Executive Director, National Meat Inspection Service

PABLO LUIS S. AZCONA
Administrator, Sugar Regulatory Administration



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CARLOS C. CARAG

OIC, Office of the Assistant Secretary for DA Inspectorate and Enforcement

JEROME D. BUNYI

OIC, Policy Research Service

ATTY. WILLIE ANN M. ANGSİY

Director, Legal Service

Duties and responsibilities of the TWG;

1. Direct and monitor compliance of regulatory agencies and other relevant offices to the PAO;
2. Oversee and facilitate the formulation and implementing guidelines by the concerned regulatory agencies and other DA offices to comply with the directives enshrined in the PAO;
3. Coordinate with the existing TWGs, Focal Groups, and other bodies/offices in gathering the necessary information during the formulation of the implementing guidelines;
4. Represent the Department, with the Chairperson of the TWG as the Official Representative during the inter-agency meeting in the streamlining of the administrative procedures and policies on the importation of agricultural products;
5. Invite other DA agency/ies as resource person/s during the meeting, as needed; and
6. Perform other duties and responsibilities as directed by the Secretary in relation to PAO.

SECRETARIAT

HEAD: **ATTY. JOMILA MAY B. FUGABAN**, Legal Staff, OSEC

ASSISTANT HEAD: **JERRY A. LORESCO**, Office of the Assistant Secretary for DA Inspectorate and Enforcement (DAIE)

MEMBERS: **MAGNOLIA B. AGULLANA**, Office of the Assistant Secretary for DAIE

EDEN B. BANIAGA, Office of the Assistant Secretary for DAIE

RONA N. ERESAM, Office of the Assistant Secretary for DAIE




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The Secretariat shall have the following functions:

1. Submit regular reports to the Secretary through the Chairperson, TWG / Undersecretary for Policy, Planning, and Regulations;
2. Finalize the Notice of Meeting and Agenda for the approval of the Chairperson, TWG;
3. Finalize the Minutes of the Meeting to be presented to the members of the TWG for their adoption and approval;
4. Ensure that the proceedings of meetings are confidential and well documented;
5. Coordinate with the TWG members and other TWGs, Focal Groups, and resource persons as maybe necessary;
6. Serve as the repository of documents;
7. Provide technical and administrative assistance to every meeting of the TWG;
8. Monitor and coordinate compliance of the members to orders/instructions and deliverables before the next scheduled meeting; and
9. Perform other functions as directed by the TWG and the Secretary.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of JUNE 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary

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