



GENERAL MEMORANDUM ORDER

No. 10
 Series of 2024

SUBJECT: BUREAU OF ANIMAL INDUSTRY (BAI) SUPPLEMENTAL ORDER TO GENERAL MEMORANDUM ORDER NO. 01, SERIES OF 2024, "Delegation of Authority 2024"

To facilitate the financial transaction at the DA-BAI for operational efficiency, a supplemental order supportive to the General Memorandum Order no. 1 series of 2024 is hereby issued to be observed and adopted by the said office, as follows:

III. PROCUREMENT MATTERS

B. APPROVAL OF PURCHASE REQUEST

APPROVED BUDGET FOR THE CONTRACT	REQUISITIONER	VERIFICATION	FUNDED BY	APPROVING AUTHORITY
Above Php 100M	<ul style="list-style-type: none"> Bureau Director 	BAC Secretariat	Chief, Budget Section	Secretary
Above Php 50M to Php 100M	<ul style="list-style-type: none"> Division Chief Center Chief 			Bureau Director
Php 500,000 to Php 50M	<ul style="list-style-type: none"> Section Heads Division Chief 			Assistant Director
Below Php 500,000	<ul style="list-style-type: none"> Center Chief Program Managers or Authorized Personnel as designated through a BAI Special Order 			Supervising Administrative Officer/ Division Chief

IV. FINANCIAL MATTERS

A. OBLIGATION REQUEST AND STATUS

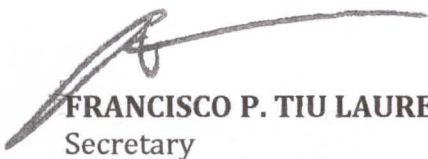
AMOUNT INVOLVED	BOX A	BOX B
Above Php 100M	Secretary	Chief, Budget Section
Above Php 5M to Php 100M	Bureau Director	
Above Php 500,000 to Php 5M	Assistant Director	
Php 500,000 and below	Supervising Administrative Officer / Center Chief / Division Chief Concerned	

B. DISBURSEMENT VOUCHER

AMOUNT INVOLVED	BOX A	BOX C	BOX D
Above Php 100M	<ul style="list-style-type: none"> • Bureau Director 	Chief, Accounting Section	Secretary
Above Php 5M to Php 100M	<ul style="list-style-type: none"> • Supervising Administrative Officer 		Bureau Director
Above Php 500,000 to Php 5M	<ul style="list-style-type: none"> • Division Chief 		Assistant Director
Php 500,000 and below	<ul style="list-style-type: none"> • Center Chief 		

This Order shall take effect immediately and shall remain in force until revoked in writing.

Done this 27th day of June 2024.


FRANCISCO P. TIU LAUREL JR.
 Secretary



DA-CO-DSEC-GMO20240624-00012