



Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman 1100 Quezon City
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 760
 Series of 2024

SUBJECT : AUTHORITY TO CONDUCT THE 2024 CAPACITY-BUILDING WORKSHOP FOR DA-BFAR INFORMATION OFFICERS

To upgrade the DA-BFAR Information Officers' competencies and skills, and learn new techniques, standards, applications, and trends in graphics and layout as well as in copy editing and proofreading necessary for the fulfillment of their work in the delivery of inclusive, and accurate information to stakeholders, the DA-Bureau of Fisheries and Aquatic Resources, through the Information and Fisherfolk Coordination Unit (BFAR-IFCU) and in coordination with the BFAR-Regional Fisheries Office 13 (BFAR RFO 13), is hereby authorized to conduct the **"DA-BFAR Information Officers' Capacity-Building Workshop on Proofreading, Copy Editing, Graphics and Layout"** on June 10-14, 2024 in CARAGA Region.

The authorized number of participants from the DA-BFAR Operating Units and Partner Agencies are as follows:

Office	No. of participants
DA-BFAR Central Office	17
DA-BFAR CARAGA Regional and Provincial Fisheries Offices	5
DA-BFAR National Technology Centers	7
DA-BFAR Regional Information Officers (DA-BFAR RFOs 1, 2, 3, 4A, 4B, 5, 6, 7, 8, 9, 10, 11, 12, 13, CAR and NCR)	16
Resource Persons and Guests from other government agencies (PIA, PTV4, DA Central Office, and NFRDI)	5
TOTAL	50

Expenses to be incurred in the conduct of the subject workshop including food, accommodation, supplies and materials, other incidental expenses and honoraria for non-DA Resource Persons shall be chargeable against the BFAR-IFCU and BFAR-RFO CARAGA funds. The traveling expense and allowable per diem of the participants shall



BAGONG PILIPINAS



*Masaganang Agrikultura,
Maunlad na Ekonomiya*

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be chargeable against the respective funds subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon its completion. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 24th day of MAY 2024.

For and By the Authority of the Secretary

ATTY. ALLEN KRISTOPHER A. ANARNA, CPA
Assistant Secretary for Administration
Officer-in-Charge, Office of the Undersecretary for Administration
(As per Special Order No. 726, Series of 2024)



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